



Bishop Wordsworth's School

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Website: www.bws-school.org.uk

Head Master: Dr S D Smallwood BSc (Hons) PhD NPQH

Dear Parents/Guardians

14 June 2018

Re: Portsmouth Historic Dockyard

The History Department is planning to organise a visit to the Historic Dockyard for those Year 9 pupils not going to Pencil or Barcelona. We have booked 3 attractions: Historic Dockyard, Action Stations with the Commando exhibit and HMS Victory.

Date	Visit to	Contribution		Details of visit	Times	Requirements
28 June 2018	Portsmouth Historic Dockyard	With packed lunch	£24.00	Travel by coach	Leaving school at 8.50 am arriving 3.50 pm	School uniform need not be worn; weather sensible clothing. A packed lunch and drink.
		Without packed lunch	£20.00			

A packed lunch is available for this trip at an additional cost of £4.00; should you choose this option, please ensure you complete the reply slip below to be returned to Mrs Harkness in the kitchen. Please inform your son that the lunch is to be collected from the canteen prior to departure.

There are 42 places available for this trip and receipt of the deposit will be taken to mean you wish to take up a place on the trip. However in the event that the trip is undersubscribed, we will sadly have to cancel and refund deposits. Parents/Guardians who may find it difficult to meet the deadline for payment of the deposit should contact the Finance Office on ext 260.

Deadline for payment: Friday 22 June 2018

Please pay online: Via www.scopay.com. If you need a link code please email amh@bws.wilts.sch.uk

No pupil will be barred from the trip on account of non-payment, but if total payments do not cover the cost of the trip then regrettably it will have to be cancelled.

Your son will be covered by the school's insurance during this trip; a copy of which is available on the school website. Please ensure that we have current emergency contact details and details of any medical conditions and that your son takes all necessary medication with him on this trip. These details can now be checked through the Insight Parent Portal, otherwise please contact Mrs Sarah Hayward sah@bws.wilts.sch.uk to update your son's information.

Yours faithfully

Miss V Brennan, Head of History.

vab@bws.wilts.sch.uk

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Re: Portsmouth – Year 9 – Thursday 28 June *To be returned to Mrs Harkness in the school canteen*

Student's Name: Form:

I wish for my son to have a packed lunch provided by BWS, I have paid an additional £4.00.

Dietary requirements are as follows:.....

Please tick your sandwich option from the selection below:

Ham Chicken Tuna Cheese