



Bishop Wordsworth's School

Exeter Street, Salisbury, Wiltshire SP1 2ED

Telephone: 01722 333851

Fax: 01722 325899

E-mail: admin@bws.wilts.sch.uk

Website: www.bws-school.org.uk

Head Master: Dr S D Smallwood BSc (Hons) PhD NPQH

28 February 2018

Dear Parent/Guardian,

Re: BBC School Report News Day - Thursday 15 March 2018

I am excited to advise you that our school reporters have been invited to BBC South to have a tour and to watch the news programme being prepared and broadcast on School Report News day itself. We are only one of two schools in the area who have been extended this privilege and your son is one of 30 pupils representing the school.

Date	Visit to	Contribution	Details of visit	Times	Requirements
15 March 2018	BBC South	£12.50	Travel by coach to and from BBC South studio	9.30am to 3.00pm	Smart school uniform

The BBC has kindly offered to give us lunch in their canteen but if your son has any allergies or special dietary requirements, he is advised to bring his own food.

Your son is expected to wear school uniform and to remain smartly dressed during the day as we will be filmed for BBC South's report on School Report News Day. He is able to bring his mobile phone for the trip in order to film his experiences that we can put into a report for our own Bishop Wordsworth's School news programme which will be released as soon as possible after the day.

Deadline for payment: Tuesday 6 March 2018.

Please pay online: Via www.scopay.com. If you need a link code please email amh@bws.wilts.sch.uk

Parents/Guardians who may find it difficult to meet the deadline for payment should contact the Finance Office on ext 260.

Please note the BBC may film your son and the footage may appear as part of their television report of the day. If you would like your son to attend the trip, but do not wish him to be filmed, please email me on ocw@bws.wilts.sch.uk by Monday 5 March.

Your son will be covered by the school's insurance during this trip; a copy of which is available on the school website. Please ensure that we have current emergency contact details and details of any medical conditions and that your son takes all necessary medication with him on this trip. These details can now be checked through the Insight Parent Portal, otherwise please contact Mrs Sarah Hayward sah@bws.wilts.sch.uk to update your son's information.

Yours faithfully,

Olivia Williams

Teacher of English i/c of BBC School Report.

ocw@bws.wilts.sch.uk