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18 January 2018

Dear Parents/Guardians

BWS Winter Park Ski Trip, Friday 30 March 2018 – Thursday 5 April 2018

This year's ski trip is only a couple of months away now and I am in the throes of finalising the remaining admin required. The most important of those is detailed below. I will also be hosting a **Parents' Evening on Thursday 1 March 2018 at 7.30pm in the Drama Studio**. I will be making a short presentation and taking any questions you may have.

At this meeting I would like to collect as many **Passports** as possible plus details relating to the **Visa Waiver** detailed below. If you are unable to attend then please can you arrange for your son to bring them in as soon as possible.

Once the online form has been completed, your son will need to return the form with the Approval Number.

ELECTRONIC SYSTEM for TRAVEL AUTHORISATION - ESTA

How it works

The Department of Homeland Security and the United States Customs and Border Protection have provided a secure public website with an automated form for you, or a third party, to complete in order to apply for a travel authorization.

The ESTA is electronically linked to your passport and is **valid for two years or until your passport expires**, whichever comes first. **You must have a valid passport, an email address, a credit card and your hotel information to complete the online form.**

Where to Apply

Please ensure that you use the official Department of Homeland Security website:

<https://esta.cbp.dhs.gov>.

There are alternative websites who will charge an admin/processing fee on top of the **\$14 USD** to submit your application for you.

Most ESTA-eligible applicants will get their authorisation straight away.

It is recommended that travellers apply as soon as they begin preparing travel plans and **no less than 72 hours prior to departure**. It is advisable for a copy of the acceptance for the ESTA from each passenger to be retained by the Party Leader prior to travel as this may be requested at Immigration.

I will obviously want confirmation well before this timescale

Please may I remind parents that the final balance for the trip is now due to the tour operator. Please make your payment via www.scopay.com as soon as possible.

Many Thanks

Mr. Duckett
Ski Party Leader