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Head Master: Dr S D Smallwood BSc (Hons) PhD NPQH

16 January 2018

Dear Parents/Guardians

Year 11 Parent/Teacher Evening

The Head Master, Head of Middle School, Form Tutors and Subject Teachers will be pleased to meet you at the forthcoming Parent/Teacher Evening, to be held in school on **Thursday 25 January from 5.00 – 7.30 pm.**

If you are concerned about your son's progress in particular subjects, you should request to meet the relevant teachers. You should now be able to access your son's Prelim Examination report from the Insight Portal. For a review of overall progress and more general matters you should request to see your son's tutor. Please find attached an appointment sheet for you to print and give to your son; he will make the requested appointments directly with his teachers.

We strongly recommend that boys attend with their parents in order to involve them in the discussion of their progress.

We will do all we can in school to encourage your son's efficiency in making the relevant appointments.

When you arrive on the 25 January, please sign in at the Sixth Form Study Room in the New Block, where you will be given a sheet showing department locations.

Please note that there is no parking on the school site.

We look forward to meeting you with your son on 25 January.

Yours sincerely

Mrs M J Jenner
Head of Middle School

BISHOP WORDSWORTH'S SCHOOL
YEAR 11 PARENTS' EVENING – **Thursday 25 January 2018**

Please name any teachers that you would like your son to make an appointment to see.

Your son should keep this sheet in his homework diary, in the run up to Parents' Evening. His teachers will make appointments during lesson time. Teachers may also wish to make an appointment to see you. Teachers may prioritise appointments if they are fully booked.

Please leave a 5 minute gap between appointments.

5.00		6.20	
5.05		6.25	
5.10		6.30	
5.15		6.35	
5.20		6.40	
5.25		6.45	
5.30		6.50	
5.35		6.55	
5.40		7.00	
5.45		7.05	
5.50		7.10	
5.55		7.15	
6.00		7.20	
6.05		7.25	
6.10		7.30	
6.15			