



**MINUTES OF
Bishop Wordsworth School Parent's Association (BWSPA) Annual General Meeting**

7:30pm Thursday 16th November 2017

Agenda No	<p>Present: Steve Taylor (ST), Andrew Cutler (AC), Wijendra Peiris (WP), Jo Woods (JW), Lucy Schofield (LS), Penny Calvert (PC), Paul Tayler (PT), Nicolette Beardsmore (NB), Iain Oxley, Clare Churchill (CC), Duygu Riley (DR), Julia Forder (JF), Terri Westlake (TW), Stuart Smallwood (SDS)</p>
1	<p>Welcome: ST welcomed everyone to the meeting.</p>
2	<p>Apologies: Tamara Everington (TE), Donald Smith (DS).</p>
3	<p>Minutes of previous AGM (11th November 2016)</p> <ul style="list-style-type: none"> • WP proposed the minutes of the last AGM be adopted and ST seconded.
4	<p>Chairman's Introduction and Report</p> <ul style="list-style-type: none"> • ST Thanked: JW for her support as Secretary and for the work on the BWSPA pages of the website; PC for the great posters and flyers, Facebook and Fill the Tank Campaign; WP for a sterling job as Treasurer and picking up the 1000 Club; TE for organising the Mothers' & Sons' event; PE for taking on the treasurer role. • ST also thanked all those who have supported BWSPA over the past year. • ST presented a review of the previous school year's activities including: Christmas Fair, Christmas Draw, Mothers' & Sons' evening, Fathers' & Son's evening, Rain or Shine production, Founders Day Fair, Summer Draw all of which were successfully run. The Year 7 Smartie Tube Challenge, Family Quiz Evening, Christmas Parking and Christmas Draw are all on track for the current school year. • ST noted that activities had run relatively smoothly during the past transitional year and offered a big thank you to everyone who has helped.
5	<p>Treasurer Report</p> <ul style="list-style-type: none"> • WP stated that the past school year was fairly successful, and in particular the Founders Day Fair was a great success. Events made significant amounts over the year, despite some (Christmas Parking & Quiz Night) not being held. • BWSPA made contributions to BWS in Financial Yr 2016/17 towards a giant chess set and prizes for prize giving (£647). The remainder being reserved for the 'Fill the Tank' new minibus campaign. Supporting documentation provided by WP.
6	<p>President of the BWSPA, The Head Master</p> <ul style="list-style-type: none"> • SDS presented a big thank you to BWSPA and all parents for their work over the past year, and said that it was much appreciated.
7	<p>Election of Auditors</p> <ul style="list-style-type: none"> • WP proposed Fawcetts, NB Seconded: Fawcetts elected Auditors for 2017/18. • PT to review.
8	<p>Election of Office Holders</p> <ul style="list-style-type: none"> • The following Officers were elected: <ul style="list-style-type: none"> • Chair: Steve Taylor • Vice Chair: Andrew Cutler • Secretary: Jo Woods • Assistant Secretary: Lucy Schofield • Treasurer: Paul Tayler • Assistant Treasurer: Julia Forder • Class Rep Coordinator: VACANT
9	<p>Vote of Thanks</p> <ul style="list-style-type: none"> • To Mark Nixon (standing down as Class rep Coordinator) and WP for being a fantastic Treasurer.
10	<p>AOB</p> <ul style="list-style-type: none"> • None. • Date of next AGM to be advised.