



Bishop Wordsworth's School

Exeter Street, Salisbury, Wiltshire SP1 2ED

Telephone: 01722 333851

Fax: 01722 325899

E-mail: admin@bws.wilts.sch.uk

Website: www.bws-school.org.uk

Head Master: Dr S D Smallwood BSc (Hons) PhD NPQH

25 February 2019

Dear Parents/Guardians

YEAR 8 PARENT/TEACHER EVENING

The Headmaster, Head of Lower School and Subject Teachers will be pleased to meet you at the forthcoming Parent/Teacher Evening, to be held in school on **Tuesday 5 March 2019** from 5.00 to 7.30pm.

Appointments will need to be made using the School's Insight Parent Portal. Full details of how to do this were emailed to parents on 11 December, however if you wish to view this information again, a copy of the letter can be found on the [Insight Parent Portal](#).

The booking facility will be live from **10.00am this morning** until 4pm on 1 March 2019, so please ensure you book your appointments in this window.

Subject teachers have only 30 possible slots and may teach two or more classes in any one year. For this reason we request that you give careful consideration to your choice of appointments.

We would ask that you only book appointments for subjects where you have concerns or specific questions and suggest you make a maximum of 6 appointments.

Appointments are for a 5 minute discussion and subject teachers will do their best to keep to time so we would appreciate your understanding of the need to limit discussion to the 5 minutes available.

We strongly recommend that boys attend with their parents in order to involve them in the discussion of their progress.

When you arrive on 5 March, please sign in at the Sixth Form Work Room, which is in the Maths block.

Please note that there is no parking on the school site.

Yours sincerely

Mrs H J Taylor
Head of Lower School