



# Bishop Wordsworth's School

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**Head Master:** Dr S D Smallwood BSc (Hons) PhD NPQH

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24 September 2018

Dear Parent/Guardian,

My name is Mark Melhuish and I would like to introduce myself as your son's tutor for the coming year. I teach Spanish and French, although I do not take 8W for Spanish. The first few weeks have been busy for all of us but we are now settling into the routines of the new school year.

We have tutor time twice a week in the morning and a timetabled tutor period on Tuesday afternoons. This gives time to monitor pupil welfare as well as academic progress. During the rest of the week, we follow a pattern of school and year group assemblies, so I have a chance to touch base with the boys every morning. Beyond this, the boys are welcome to come and see me if there is anything I can help them with and I look forward to working with your son this year.

I am very grateful for your support in monitoring the homework diaries which I will check on a weekly basis. Please feel free to communicate with me via the diary if the need arises or to email me: [mzm@bws.wilts.sch.uk](mailto:mzm@bws.wilts.sch.uk). I have asked the boys to have diaries signed at the end of each week in time for the coming week.

I look forward to meeting you at some point during the year and hope indeed to see many of you at the Year 8 tutor tea from 4.00 to 5.00pm on Tuesday 16<sup>th</sup> October.

Yours sincerely,

Mark Melhuish  
8W Tutor  
Teacher of Spanish and French