



# Bishop Wordsworth's School

**Exeter Street, Salisbury, Wiltshire SP1 2ED**

**Telephone:** 01722 333851

**Fax:** 01722 325899

**E-mail:** [admin@bws.wilts.sch.uk](mailto:admin@bws.wilts.sch.uk)

**Website:** [www.bws-school.org.uk](http://www.bws-school.org.uk)

**Head Master:** Dr S D Smallwood BSc (Hons) PhD NPQH

---

13 September 2018

Dear Parent/Guardian

I would like to introduce myself as your son's Tutor. I teach Chemistry throughout the School but until now have not had the opportunity to meet 9J. I am also the Assistant Head of Middle School and I take responsibility for Year 9 as a whole.

As Tutor to your son I should be the first point of contact at school. We have tutor time every Monday and Friday where we are able to spend time looking at their academic progress and personal welfare. Where possible we also have some time of reflection when we might discuss the School's theme for the week or look at something topical in the news. Students are given opportunities to speak one to one with me, get involved with discussions and present information to their peers. During the rest of the week I accompany the boys to the Whole School and Year group assemblies, including a weekly service in the Chapel, so have a chance to touch base with the boys every morning. The boys are always welcome to come and see me at other points in the day if there is something I can help them with.

You will be pleased to hear that all the boys seem to have settled back into school routines really well, at this busy time, and they are knuckling down to some hard work, whilst I have been working hard, making a concerted effort to match names to faces and find out a little something of each of them. If you have any queries or concerns then please get in touch; my email is [agr@bws.wilts.sch.uk](mailto:agr@bws.wilts.sch.uk).

Kind regards

Andrew Griffin-Raphael