



Bishop Wordsworth's School

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16 January 2017

Dear Parents/Guardians

Year 11 Parent/Teacher Evening

The Head Master, Head of Middle School, Form Tutors, and subject Teachers will be pleased to meet you at the forthcoming Parent/Teacher Evening, to be held in school on **Thursday 26 January from 5.00 – 7.30 pm.**

If you are concerned about your son's progress in particular subjects, you should request to meet the relevant teachers. Your son's Prelim Examination full report will be sent out on Friday 20 January. We hope that decisions regarding appointments can be made with the knowledge you already have on your son's performance. For a review of overall progress and more general matters you should request to see your son's tutor. Please find attached an appointment sheet for you to print and give to your son; he will make the requested appointments directly with his teachers.

We strongly recommend that boys attend with their parents in order to involve them in the discussion of their progress.

We will do all we can in school to encourage your son's efficiency in making the relevant appointments.

When you arrive on the 26 January, please sign in at the Sixth Form Centre Common Room, where you will be given a sheet showing department locations with a map on the reverse.

Please note that there is no parking on the school site.

Please print the slip below to confirm you have received your son's Prelim Examination report and return to us on 23 January.

Should you prefer to have a paper copy of this letter and accompanying form your son can obtain these from the Middle School Office.

Yours sincerely

Mrs M J Jenner
Head of Middle School

To the Head of Middle School – (Please return on Monday 23 January)

I have received my son's Prelim Examination Report.

Boy's name.....Form.....

Signed.....(Parent/Guardian) Date.....

BISHOP WORDSWORTH'S SCHOOL
YEAR 11 PARENTS' EVENING – **Thursday 26 January 2017**

Please name any teachers that you would like your son to make an appointment to see.

Your son should keep this sheet in his homework diary, in the run up to Parents' Evening. His teachers will make appointments during lesson time. Teachers may also wish to make an appointment to see you. Teachers may prioritise appointments if they are fully booked.

Please leave a 5 minute gap between appointments.

5.00		6.20	
5.05		6.25	
5.10		6.30	
5.15		6.35	
5.20		6.40	
5.25		6.45	
5.30		6.50	
5.35		6.55	
5.40		7.00	
5.45		7.05	
5.50		7.10	
5.55		7.15	
6.00		7.20	
6.05		7.25	
6.10		7.30	
6.15			