



Bishop Wordsworth's School

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Website: www.bws-school.org.uk

Head Master: Dr S D Smallwood BSc (Hons) PhD NPQH

1 December 2016

Dear Parent/Guardian

PENCELLI– Sunday 25 June to Friday 30 June 2017

Every year, the school is allotted a week at the Wiltshire Outdoor Educational Centre at Pencelli. The Centre is located in the Brecon Beacons and the programme offers the opportunity for caving, climbing, canoeing, mountain biking and gorge walking under the instruction of fully trained residential staff. The course requires no previous experience or knowledge of the activities and is suitable for all boys and may particularly benefit those who do not shine at team games. The Centre is very well organised, the food is good and specialised clothing/equipment is provided.

The dates for the course will be **Sunday 25 June to Friday 30 June 2017**. The cost will be approximately £385.00 per pupil which covers food, accommodation and coach fare.

If you wish for your son to attend this course, I request that you pay a deposit of £100 by **27 January 2017** so that I can confirm numbers and subsequent final payments.

PAYMENT OPTIONS:

Please pay online via: www.scopay.com. If you need a link code please email amh@bws.wilts.sch.uk (link codes are only needed for online account set up).

Debit/Credit card: Telephone Finance Office 01722 333851 ext. 260.

There will be two further payments, currently estimated at £140 and £145, which will need to be paid between February and May 2017.

The Centre is limited to 70 student places and receipt of the deposit will be taken to mean you wish to take up a place on the trip. However in the event that the trip is oversubscribed, 70 names will be drawn randomly and those pupils who are unsuccessful will be placed on a reserve list and their deposits refunded. Parents/Guardians who may find it difficult to meet the deadline for payment of the deposit should contact the Finance Office on ext 260.

Your son will be covered by the school's insurance during this trip; a copy of which is available on the school website

Please ensure that we have current emergency contact details and details of any medical conditions and that your son takes all necessary medication with him on this trip. Please contact Sarah Hayward sah@bws.wilts.sch.uk if you need to update this information.

Yours sincerely

Mr J M Oldham
jmo@bws.wilts.sch.uk