



Bishop Wordsworth's School

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Head Master: Dr S D Smallwood BSc (Hons) PhD NPQH

20 October 2016

Dear Parents/Guardians

GERMAN EXCHANGE 2017 - YEARS 9 AND 10

The German Department would like to offer your son the opportunity to take part in next year's German Exchange in the Rhineland. The German students will be visiting us from Saturday 4th March – Saturday 11th March 2017 and we shall be visiting Germany from Saturday 17th June – Saturday 24th June 2017.

BWS boys will be staying with families and will undertake a range of activities including a visit to Wiesbaden, time at the Rheingauschule in Rudesheim, a visit to either Heidelberg or Frankfurt and they will spend time with the host family in the evening.

This is a valuable opportunity for boys to improve the fluency of their spoken German as well as giving them insight into aspects of German culture. The German students will stay with their BWS exchange partner's family and undertake a range of activities during the day and spend time with their host families in the evening.

As the number of boys taking part in the trip is not yet confirmed, I am unable to give a definite cost for the trip, but the cost will be £380 - £520. An initial non-refundable deposit of £180 will be required if you wish your son to take part in the exchange. However in the event that the trip is oversubscribed, names will be drawn randomly and those pupils who are unsuccessful will be placed on a reserve list and their deposits refunded. Parents/Guardians who may find it difficult to meet the deadline for payment of the deposit should contact the Finance Office on ext 260.

Deadline for deposit payment: £180 by Friday 4 November 2016.

PAYMENTS:

Please pay online via: www.scopay.com. If you need a link code please email amh@bws.wilts.sch.uk (link codes are only needed for online account set up).

The balance for this trip will be payable in 2 further instalments by **2 December 2016** and by **6 January 2017**, please. Each instalment will be £100 - £170 and will again depend on the number of boys taking part. I will write to you with the instalment values once numbers are confirmed. A full itinerary will be confirmed nearer the time.

Please ensure that we have current emergency contact details and details of any medical conditions and that your son takes all necessary medication with him on this trip. Please contact Sarah Hayward sah@bws.wilts.sch.uk if you need to update this information. Your son will be covered by the school's insurance during this trip; a copy of which is available on the school website. Please ensure that your son's passport and EHIC are valid for the duration of the trip.

In the meantime, please do not hesitate to contact me at school if you have any queries.

I do hope that as many boys as possible will be able to partake in this trip.

Yours faithfully

Mrs L Bould
Head of German
lwb@bws.wilts.sch.uk