



Bishop Wordsworth's School

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29 June 2016

Dear Parents/Guardians

ICAEW Accounting Competition Thursday 30 June – Friday 1 July

As you know, the Economics and Business Department has organised the following visit for the six Year 12 and 13 pupils who won the regional heat of the ICAEW Accounting Competition last year. We will drive to Birmingham early on Thursday morning and the boys will then spend the day competing. In the evening there is a dinner and prizes are awarded. We will spend the night in the Birmingham Hilton Metropole Hotel and return to school on Friday 1 July.

Dates	Times	Requirements
From: Thursday 30 June	Leaving:6.00am	Students will be required to wear business attire during the day session for the business challenge. This is especially important as they will have the chance to network with potential employers. Students are given the opportunity to change before the evening celebrations. The dress code for the celebration evening will be formal wear for the girls (cocktail dresses/summer dresses) and smart suits or black tie for the boys.
To: Friday 1 July	Returning: approx. 3pm	Wine will be served at the dinner table to those students who are over the age of 18. This will be monitored by the use of the DOB information provided by teachers and checking of students driving licenses/birth certificate or passport upon entry to the dining room. A wristband will be given to students 18 years and above enabling them to purchase drinks. It is the responsibility of the teaching staff to monitor students' intake of alcohol. Students over the age of 18 will only be permitted to purchase one drink at a time from the open bar and will be required by hotel staff to present their personal ID. Alcohol purchases are not permitted through room service.

Your son will be covered by the school's insurance during this trip; a copy of which is available on the school website. Please ensure that we have current emergency contact details and details of any medical conditions and that your son takes all necessary medication with him on this trip.

Yours faithfully

Charlotte Wilson
Head of Economics and Business