



# Bishop Wordsworth's School

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**Head Master:** Dr S D Smallwood BSc (Hons) PhD NPQH

26 April 2016

Dear Parents/Guardians

With approaching exams, we thought that the following information might be useful.

Wednesday 20 April – Year 12 Exam Briefing for students at 1pm in the Chapel. Examination timetables were issued and examination regulations were explained. Mrs Glasson is the first point of contact for examination queries.

Friday 13 May at 1550 – Year 12 normal timetable ends and Year 12 Revision and Reading Weeks begin. Some departments will run additional revision classes during this period which we thoroughly recommend students attend. Many students will have only a small number of external examinations and so additional reading and preparation may be set by subject departments to complete during this period including Half Term. Students with external examinations before 13 May and/or after Half Term will be entitled to the morning off lessons on the day of the examination.

Monday 6 June – Year 12 students return to normal registration and lessons. Students are not required to attend lessons in a subject they have nominated to drop but should they wish to preserve some flexibility they should continue to attend lessons in all subjects. However it is very unlikely that they will be able to vary from their previous subject choices due to timetable and setting constraints.

Monday 20 June – Year 12 internal\* examinations week. These are taken by all students on linear courses with the exception of those that have already taken the AS Level. We are timetabling these in such a way as to avoid, wherever possible, internal and external examinations taking place on the same day. All students will only attend school for examinations during this week. In linear subjects these internal examination results will be very important in determining A Level grade predictions for university and employment application purposes.

Saturday 9 July – Founder's Day. All Year 12 students are required to register on the Sports Hall Yard at 0915 prior to the Cathedral Service which is expected to end at about 1100. This is followed by the Parents' Association Fete.

Monday 11 July – Year 12 reports issued.

Friday 15 July – End of term.

Thursday 18 August at 12 noon – AS Examination Results\* issued from the Sixth Form Block – students should speak in advance to Mrs Glasson and Mr Burnside if they are unable to pick up results in person.

\*If we have serious concerns about a student's performance following internal and/or external examination results (typically, grades of D or below in a subject or subjects) we will interview the student. In addition, students with an E grade or below in a subject they wish to continue to Year 13 will be required to take a re-test in that subject at the beginning of the Autumn term. They would be expected to complete some additional targeted work over the summer in preparation for a re-test in September. Departments may also



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wish to re-test students with a D grade. A student's cumulative performance - including the results of re-tests - will be very important in determining predicted grades.

It may be beneficial for students to enter into a subject-specific contract if it is felt that closer support and monitoring is required. In exceptional circumstances following internal and external examination results, we may advise that it is not in a student's best interests to continue with his current programme of study at BWS. Appropriate independent guidance and advice would be offered as part of these discussions.

University Visits – Students will wish to visit universities before they apply to UCAS in the early Autumn. Students are encouraged to visit during weekends and holidays wherever possible. If a term-time visit is required, your son should complete a University Visit Form at least two weeks before the intended visit date. From 6 June we continue our programme of university preparation and by the end of the summer term all students will have registered on the UCAS system. They will also have attended a workshop on the UCAS Personal Statement. Full details of UCAS can be found at [www.ucas.com](http://www.ucas.com)

Thursday 1 September – Year 13 enrolment. Please ensure your son is available for enrolment at 1pm on this day. Lessons for the 2016-17 academic year will begin on Monday 5 September.

I encourage your son to work effectively in the next few weeks as he approaches his important AS and internal examinations and I wish him great success.

Yours sincerely

R V Burnside  
Head of Sixth Form