



Bishop Wordsworth's School

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Head Master: Dr S D Smallwood BSc (Hons) PhD NPQH

19 April 2016

Dear Parents

GCE Examination Entries in Year 12

I am writing about your son's Advanced Subsidiary GCE examinations this summer and in particular about the entry fees charged by the examination boards. I would appreciate your completion and return of **SECTION A** below by **Friday 29th April**. This is an indemnity form for you to undertake to cover fees that the School has paid, should your son not attend any examination for reasons other than illness.

The School normally undertakes to pay for the entry fees when candidates sit examinations for the first time. However, the bill to the school for the Year 12 examinations this year will make an extreme demand upon our budget. The average fee for an AS GCE entry in one unit is approximately £30.00. Year 12 students will take between two and eight such units.

Would you therefore be willing to make a voluntary contribution towards the costs of your son's GCEs? Could you cover the costs of one or two subjects or the average costs of your son's entries? Any donation that you can give us will help us enormously. If you are a tax payer and have completed a Gift Aid declaration the value of your gift will be increased by the tax that we are able to reclaim. Please tick the box below if you would like a form.

If you wish to make a voluntary contribution, please complete **SECTION B** and return it to me with **SECTION A** by **Friday 29th April**. Early returns are particularly appreciated. Thank you for your help.

Yours sincerely

Mrs J Glasson
Examinations Officer

SON'S NAME **TUTOR GROUP**.....

SECTION A

I agree that should my son fail to sit any examination for which Bishop Wordsworth's Grammar School for Boys (The School) has paid the fees, for any other reason than illness certified by a medical practitioner, I shall refund to The School any fees paid by it on my son's behalf which cannot be recovered from the Examining Body.

Signed..... Date

SECTION B – VOLUNTARY CONTRIBUTION TOWARDS GCE FEES

I am willing to make a donation of £.....

PAYMENT OPTIONS:

Online: Via www.scopay.com. If you need a link code please email amh@bws.wilts.sch.uk

Debit/Credit card: Telephone Finance Office 01722 333851 ext 260.

Please send me a Gift Aid Declaration form