



19 April 2016

Dear Parents/Guardians

**Re: Factory Tour of the Mini Motor Car Plant in Oxford – D&T GCSE Group**

The Design & Technology Department has organised the following visit for Year 10 GCSE pupils: Visit to the Mini manufacturing plant in Oxford including a guided factory tour. The students will get the chance to see a modern mass production manufacturing facility, following all the production stages up to the finished vehicle. The trip has been arranged for Monday 9 May.

Date	Visit to	Contribution		Details of visit	Times	Requirements
9/5/16	Mini Plant Oxford	With packed lunch	£14	A day visit to the Mini manufacturing plant. Travel by minibus.	Normal school start Return by 5:30pm To 6:00pm	Non school uniform. (Must wear comfortable shoes. No open-toe shoes)
		Without packed lunch	£10			

A packed lunch is available for this trip at an additional cost of £4.00; should you choose this option, please ensure you complete the reply slip below to be returned to Mrs Harkness in the kitchen. Please inform your son that the lunch is to be collected from the canteen prior to departure.

There are sufficient places for all of the GCSE group to attend and receipt of your payment will be taken to mean you wish to take up a place on the trip. Parents/Guardians who may find it difficult to meet the deadline for payment should contact the Finance Office on ext 260.

**Deadline for payment: Tuesday 3 May 2016**

**Online:** Via www.scopay.com. If you need a link code please email [amh@bws.wilts.sch.uk](mailto:amh@bws.wilts.sch.uk)

No pupil will be barred from the trip on account of non-payment, but if total payments do not cover the cost of the trip then regrettably it will have to be cancelled. Your son will be covered by the school's insurance during this trip; a copy of which is available on the school website. Please ensure that we have current emergency contact details and details of any medical conditions and that your son takes all necessary medication with him on this trip.

Yours faithfully

Mr J Beal  
D&T Teacher

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**Re: : Factory Tour of the Mini Motor Car Plant in Oxford – D&T GCSE Group – 9 May 2016**

Student's Name: ..... Form: .....

I wish for my son to have a packed lunch provided by BWS, I have paid an additional £4.00.

Dietary requirements are as follows:.....

Please tick your sandwich option from the selection below:

Ham  Chicken  Tuna  Cheese