



Bishop Wordsworth's School

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Head Master: Dr S D Smallwood BSc (Hons) PhD NPQH

25 February 2016

Dear Parent/Guardian

STUDY VISIT TO NORMANDY, JUNE/JULY 2016 - YEAR 8 FRENCH

I am delighted to confirm your son's application and to remind you that the second instalment of £150 was due 19 February with the next instalment due by 18 March. Please note all instalment dates.

- £150.00 by 19 February
- £150.00 by 18 March
- £78.00 by 22 April

Please pay online via: www.scopay.com. If you need a link code please email amh@bws.wilts.sch.uk (link codes are only needed for online account set up)

As well as the Consent and Indemnity form attached to the initial letter we also require copies of your son's EHIC and Passports. Please ensure both are in date. The office which administers new/renewed EHIC cards currently has a 10 day delivery date. This can be done on-line at <https://ehicdirect.org.uk/>. Please could you place all three documents in an envelope marked for the attention of Mrs B Singleton and hand to reception by **22 April**. If you have already handed in the Consent and Indemnity form, you do not have to complete again. However, should you require a copy, please contact Mrs Singleton on bjs@bws.wilts.sch.uk.

The chateau has an excellent website <http://www.the-chateau.com/French-language-immersion-school-centre/>. I will also be organising a meeting next term with the boys to discuss rooming and general information, but if you have any questions please do email me.

Yours faithfully

Miss Olivia Telford
French Teacher
ot@bws.wilts.sch.uk