



9 February 2016

Dear Parents / Guardians

Re: Trip to Honda

The Business Studies and Economics Department is planning to organise the following visit for Year13 pupils:

Date	Visit to	Contribution	Details of visit	Times	Requirements
Wednesday 16 th March	Honda Factory, Swindon	£7.50	Honda Factory, Swindon	Leaving 0815 from BWS , travelling by school minibus	Non school uniform. Bring packed lunch

Deadline for payment: 19 February 2016

PAYMENTS:

Please pay online via: www.scopay.com. If you need a link code please email amh@bws.wilts.sch.uk (link codes are only needed for online account set up)

There are 15 places available for this trip and receipt of the payment will be taken to mean you wish to take up a place on the trip. However in the event that the trip is oversubscribed, 15 names will be drawn randomly and those pupils who are unsuccessful will be placed on a reserve list and their payments refunded. Parents/Guardians who may find it difficult to meet the deadline for payment should contact the Finance Office on ext 260.

No pupil will be barred from the trip on account of non-payment, but if total payments do not cover the cost of the trip then regrettably it will have to be cancelled.

Your son will be covered by the school's insurance during this trip; a copy of which is available on the school website. Please ensure that we have current emergency contact details and details of any medical conditions and that your son takes all necessary medication with him on this trip.

Yours faithfully

Charlotte Wilson

Head of Business Studies and Economics