



Bishop Wordsworth's School

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Head Master: Dr S D Smallwood BSc (Hons) PhD NPQH

8 January 2016

Dear Parents/Guardians

Year 11 Parent/Teacher Evening

The Head Master, Head of Middle School, Form Tutors and subject Teachers will be pleased to meet you at the forthcoming Parent/Teacher Evening, to be held in school on **Thursday 21 January from 5.00 – 7.30 pm.**

If you are concerned about your son's progress in particular subjects, you should request to meet the relevant teachers. Your son's Prelim Examination full report will be sent out on Friday 15 January. We hope that decisions regarding appointments can be made with the knowledge you already have on your son's performance. For a review of overall progress and more general matters you should request to see your son's tutor. Please find attached an appointment sheet for you to print and give to your son; he will make the requested appointments directly with his teachers.

We will do all we can in school to encourage your son's efficiency in making the relevant appointments.

When you arrive on the 21 January, please sign in at the Sixth Form Centre Common Room, where you will be given a sheet showing department locations with a map on the reverse.

Please note that there is no parking on the school site.

Please print the slip below to confirm you have received your son's Prelim Examination report and return to us on the 18 January.

Should you prefer to have a paper copy of this letter and accompanying form your son can obtain these from the Middle School Office.

Yours sincerely

Mrs M J Jenner
Head of Middle School
mjj@bws.wilts.sch.uk

To the Head of Middle School – (Please return on Monday 18 January)

I have received my son's Prelim Examination Report.

Boy's name.....Form.....

Signed.....Date..... (Parent/Guardian)