



Bishop Wordsworth's School

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Head Master: Dr S D Smallwood BSc (Hons) PhD NPQH

7 December 2015

Dear Parent/Guardian

GERMAN EXCHANGE 2015-2016 - YEARS 9 AND 10

Numbers have now been finalised for the trip to Geisenheim and I can confirm that the final estimated cost is £450.00. Please make your final payment of £110.00 or the balance of the trip cost **before Friday 18 December 2015.**

Payments Options:

Online: Via www.scopay.com. If you need a link code please email amh@bws.wilts.sch.uk

Debit/Credit card: Telephone Finance Office 01722 333851 ext 260

A Matching Form is attached and to be able to pair your son with a German student of similar tastes and background with sensitivity, you and your son will need to complete and return it by this **Thursday 10 December.**

There will be a pre-trip meeting for all parents at **5.00pm on 11 January 2016 in W1.** I will be collecting passports and EHIC forms at this meeting and it is vital that you bring these along. If you find that either needs to be renewed in order to be valid when we are due to travel, at this late stage you may have to go directly to the passport office or online for the EHIC.

In the meantime, please do not hesitate to contact me at school if you have any queries.

Yours sincerely

Mrs L Bould
Head of German
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