



13 January 2015

Dear Parents / Guardians

Re: Languages Day at Southampton University

I am writing with final details for the trip to Southampton University on Tuesday 20 January 2015. As we are able to travel by school minibuses, the total cost per pupil has worked out at £10.00. I therefore require the balance payment of £5.00 by the end of this week.

Students must meet at the BWS school minibuses in good time ready to depart promptly at 08.30.

There will be a detailed programme for the day issued on arrival.

Date	Visit to	Contribution	Details of visit	Times	Requirements
20/01/15	Southampton University	Deposit already paid: £5.00 Balance to pay: £5.00 Total cost: £10.00	Various Language Events (seminars, tasters, information on courses, ...)	Leaving at 08.30 promptly Returning at 16.30 (approx)	School uniform not required. Packed lunch required, there is also a shop on campus to purchase snacks/beverages

Deadline for balance payment: 16/01/15

PAYMENT:

Online: Via www.scopay.com. If you need a link code please email lbr@bws.wilts.sch.uk

No pupil will be barred from the trip on account of non-payment, but if total payments do not cover the cost of the trip then regrettably it will have to be cancelled.

Your son/daughter will be covered by the school's insurance during this trip; a copy of which is available on the school website. Please ensure that we have current emergency contact details and details of any medical conditions and that your son takes all necessary medication with him on this trip.

Yours sincerely

Mr J L Torres

MFL Department