

*Notes:*

- Make an accurate record of the dates, times and rooms that affect YOU.
- **Registration will take place as usual.**
- Be punctual to both the examination room and normal lessons, and arrive with the appropriate materials. Ensure you have sufficient and varied revision materials to keep you fully occupied.
- You must be seated in alphabetical order. Co-operate with the invigilators.
- Bags/personal possessions are not permitted in the examination and must be left in your locker. No mobile phones, ipods, MP3/4 player or any other product with an electronic communication/storage device or digital facility are permitted, and must also be left in your locker. Only essential writing equipment with black ink will be allowed. No correcting fluid or tape will be allowed.
- **Notify the School as soon as possible if you are unwell and will thereby miss any exams. See Mrs Jenner on your return so you can arrange to take the papers missed.**
- See Mrs Glasson ASAP if there are any clashes that have not already been accommodated.
- Details for Modern Foreign Languages below:

German speaking controlled assessments take place following half term and the writing controlled assessment after prelims. The listening paper will take place in their last lesson before prelims.

Spanish Listening exam will be scheduled straight after the prelim exams, during class time. Orals will be conducted before or after the prelim exams, depending on the class.

French Speaking will take place during lesson time in the week beginning 17<sup>th</sup> November. French Listening will take place during lesson time in the week beginning 24<sup>th</sup> November.