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Head Master: Dr S D Smallwood BSc (Hons) PhD NPQH

27 February 2020

Dear Parents/Guardians

## **Salisbury Schools Book Awards Ceremony – Wednesday 18 March 2020**

As you may be aware, your son has chosen to take part in this year's Salisbury Schools Book Awards. Children from secondary schools across Salisbury and the surrounding area are taking part in this annual event, which involves reading six nominated books and voting on a favourite.

The winner will be announced at an Award Ceremony by a visiting author. This is always an interesting event giving insight into the writing process. The Ceremony will take place during the morning of Wednesday 18 March at Wyvern St Edmund's School in Laverstock, and it would be great if your son could attend and represent Bishop's as part of our team.

The boys will be driven the short distance to and from Laverstock by members of the Library staff. They will miss Periods 2,3 & 4 but will be back in school in time to get some lunch.

Your son will be covered by the school's insurance during this trip; a copy of which is available on the school website. Please ensure that we have current emergency contact details and details of any medical conditions and that your son takes all necessary medication with him on this trip. These details can now be checked through the Insight Parent Portal, otherwise please contact Mrs Sarah Hayward [sah@bws.wilts.sch.uk](mailto:sah@bws.wilts.sch.uk) to update your son's information.

Could you please complete and return the attached reply slip below by **Monday 9 March** to confirm that you are happy for your son to attend.

Yours sincerely

Library Staff

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## **RE: Salisbury Schools Book Awards – Wednesday 18<sup>th</sup> March 2020**

**To be returned to a member of the Library Staff by Monday 9<sup>th</sup> March 2020**

Student Name ..... Tutor Group .....

I am happy for my son to attend the Salisbury Schools Book Awards Ceremony on the morning of Wednesday 18 March 2020 and for him to be driven there and back by school staff.

Signed ..... (Parent/Guardian) Date: .....