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Head Master: Dr S D Smallwood BSc (Hons) PhD NPQH

16 January 2020

Dear Parents / Guardians

## Re: Houses of Parliament – Select Committee Experience – Tour and Workshop

The Politics Department is planning to organise the following visit for Year 13 pupils to the Houses of Parliament and Downing Street on **Monday 2 March**. This visit will be a culmination of the Politics course that your son/daughter is currently studying. There will also be some free time when students will not be supervised, although my mobile phone number will be available to them.

We will be leaving school after period 1 and departing from Salisbury Train Station at 1021, returning to Salisbury by approximately 1950. Your son/daughter will need to bring a packed lunch and some money for additional expenditure may be useful. School rules apply at all times and although uniform need not be worn, we do expect students to be smart.

Date	Visit to	Cost	Details of visit	Times	Requirements
2 March 20	Houses of Parliament	£29.50	Houses of Parliament	Be at the station by 10am, returning approx. 1950	No school uniform, although please look smart. Please bring packed lunch.

There are 22 places available for this trip and receipt of the payment will be taken to mean you wish to take up a place on the trip.

### Deadline for payment: Friday 21 February 2020

To pay please access WisePay through your sons Insight account and select '**WisePay Finance Portal**' the item can be found under the **Trips and Visit Tab**. If you have any issues accessing WisePay please email [trips@bws.wilts.sch.uk](mailto:trips@bws.wilts.sch.uk), Parents/Guardians who may find it difficult to meet the deadline for payment should contact the Finance Office on 01722 333851 Option 3.

Your son will be covered by the school's insurance during this trip; a copy of which is available on the school website. Please ensure that we have current emergency contact details and details of any medical conditions and that your son takes all necessary medication with him on this trip. These details can now be checked through the Insight Parent Portal, otherwise please contact Mrs Sarah Hayward [sah@bws.wilts.sch.uk](mailto:sah@bws.wilts.sch.uk) to update your son's information.

Yours sincerely,

Mrs P Anders  
Head of Politics  
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