



# Bishop Wordsworth's School

Exeter Street, Salisbury, Wiltshire SP1 2ED

Telephone: 01722 333851

Fax: 01722 325899

E-mail: [admin@bws.wilts.sch.uk](mailto:admin@bws.wilts.sch.uk)

Website: [www.bws-school.org.uk](http://www.bws-school.org.uk)

Head Master: Dr S D Smallwood BSc (Hons) PhD NPQH

13 January 2020

Dear Parents/Guardians,

## Re: GCSE Art Sketchbooks

Each boy will need 1 new sketchbook for their GCSE in Fine Art for their exam component, which starts 1 February 2020.

If you wish to order a sketchbook from the school, please follow the instructions below under 'Payment Options' and select the following item:

### **A3 Hardback Landscape Sketchbook @ £6.50**

#### **PAYMENTS OPTIONS:**

#### **Payment should be made by 31 January 2020**

To pay please access WisePay through your son's Insight account and select '**WisePay Finance Portal**'. The item can be found under the **BWS Books and Magazines** tab. If you have any issues accessing WisePay please email [trips@bws.wilts.sch.uk](mailto:trips@bws.wilts.sch.uk), Parents/Guardians who may find it difficult to meet the deadline for payment should contact the Finance Office on ext 260.

Once you have paid please ask your son to bring in evidence to the art department, this can be as simple as a screen shot on their phones and we will distribute the sketchbooks. Once the boys have ownership of their books they can take them home and store them, until they will need them throughout the year.

Please don't hesitate to contact me on [sjl@bws.wilts.sch.uk](mailto:sjl@bws.wilts.sch.uk) if you have any concerns using this system.

Yours sincerely,

S. Lawrence

Head of Art

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