



Bishop Wordsworth's School

Exeter Street, Salisbury, Wiltshire SP1 2ED

Telephone: 01722 333851

Fax: 01722 325899

E-mail: admin@bws.wilts.sch.uk

Website: www.bws-school.org.uk

Head Master: Dr S D Smallwood BSc (Hons) PhD NPQH

6 November 2019

Dear Parents/Guardians

RE: YEAR 11 PUPILS EXAMINATION ARRANGEMENTS AND CAREERS ADVICE

Your son will be sitting School Examinations, commencing Friday 22 November until Friday 29 November 2019, which are to prepare him for the public examinations in the summer. No study leave will be granted during this period. Boys will follow their normal timetable during the examination period, attending their examinations when appropriate. Your son's individual examination timetable can be accessed via Insight and there will be an examination briefing on Friday 15 November in the Drama Studio. Lessons will be supervised revision slots, where boys can revise the subjects of their choice; Games lessons will continue as normal on Friday 22 November, for those not taking the Art exam, and for all boys on Friday 29 November, not taking the Latin exam. All boys will return to normal lessons on Monday 2 December.

There are some notes to accompany this letter to help the boys in their planning for this period; boys have also received a copy of these notes in their school emails. You will receive a full report on your son's examination performance in the week commencing Monday 13 January 2020. There will be an opportunity to discuss these results with us at the Parents' Consultation Evening on Wednesday 22 January 2020. However, you should not regard this meeting as the only time when you can talk with us about any issues.

Students in Year 11 are offered Careers Interviews conducted by our Independent Careers Adviser which are intended to develop ideas and direct thinking towards specific goals for the future. All options available at 16+ are discussed including Apprenticeships and the most suitable patterns of study, either at BWS or other institutions, as may be appropriate to a boy's aims and abilities. We hope that these career interviews will lead to a full discussion in the home. Mrs Sally Armstrong, the Independent Careers Adviser, and myself will be pleased to help with any matters that arise from this process.

Please be aware that requirements for admission to BWS Sixth Form have changed this year. For general entry, students will need a minimum total of 48 points from their top 8 GCSEs, as well as a minimum grade 5 in English Language and Mathematics. Depending on subject choice, subject specific entry requirements also apply and these are detailed on the BWS website and in the prospectus. Importance is also placed on the pupil's attitude to academic work and the school, as observed by his teachers in Years 10 and 11.

Yours sincerely

Mrs M Jenner
Head of Middle School

PRELIM NOTES: INFORMATION FOR CANDIDATES

1	Check your exam timetable that has been issued on Insight and print it off. If you have any problems/queries with it please see Mrs Glasson immediately.
2	Please register at 8:45 each morning in your tutor base and then go straight to the hall/exam room if you have an exam first thing. (Do not wait until the end of registration). In the afternoon you need to be waiting outside the hall/exam room at the end of break. You will attend normal lessons for supervised revision if you are not timetabled for an exam. Please try to arrive outside of the examination room 10 minutes prior to the start of your exam. Wait in a quiet and orderly manner outside the examination room until instructed to take your places which will be identified by your examination card. Listen carefully to staff in charge of the examinations about how to proceed.
3	Take a minimum of materials. No bags in the Exam Room. Please use lockers or bag racks provided. Take essential writing equipment (pens with black ink must be used), pencils, ruler, drawing instruments, etc. <u>in a transparent bag or case, including spares.</u> No correcting pens, fluid or tape, highlighters or gel pens should be used. We do sell "Exam Ready" pencil cases for £3.00 available from the Finance Office.
4	<p><u>Using Calculators.</u></p> <p>Candidates must ensure the following:</p> <ul style="list-style-type: none"> - Cases and instructions are not allowed. Make sure your name is on the calculator. - Calculators must be of a suitable size, either battery or solar powered. - Candidates are responsible for the power supply and working condition. - Calculators must NOT be designed or adapted to offer: language translators; symbolic algebra manipulation; symbolic differentiation or integration; communication with other machines or the internet; and must NOT have retrievable information stored in them including databanks, dictionaries, mathematical formulas and text. <p>- <i>No calculator may be borrowed from another candidate during an examination for any reason.</i></p>
5	No Electronic devices including Mobile Phones and smart watches. No potential technological/web enabled resources of information; no products with an electronic communication/storage device or digital facility are to be taken into the examination room. For security they should be stored in your lockers or, preferably not brought into the school at all. <u>Candidates in possession of such equipment during an examination may be disqualified.</u> Remember to switch off any alarm on your watch. Wrist watches are to be removed and placed on your desk.
6	No eating is permitted, even of sweets. You may bring your own water in clear bottles with labels removed. NO canned drinks allowed.
7	If you need to take medication for asthma, diabetes etc. in the examination room let the invigilator know <u>before</u> the start of the exam.
8	You will not be allowed to leave the exam room before the end of the time allotted to the paper.
9	Should the examination room have to be evacuated in an emergency, follow instructions given by the invigilator. You should leave all examination materials in the room. When leaving the room and the building and when assembled at the given location you should remain SILENT – as if still in the examination. Await further instructions.
10	If your examination finishes earlier than normal lesson times you will be expected to return to your normal classroom within 10 minutes of being dismissed from the examination room.
11	If you are absent or have an unavoidable medical appointment, please get a message to Mrs Jenner or Mrs Glasson. Report to the Exams Office when you return to school to arrange to take any missed exams.
12	Lastly, Good Luck!