



Bishop Wordsworth's School

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Head Master: Dr S D Smallwood BSc (Hons) PhD NPQH

20th September 2019

Dear Parent / Guardian,

Re: GCSE Art Sketchbooks

In order to make the process of ordering sketchbooks more efficient and cost effective, the Art Department are now putting in an annual order. Each boy will need 3 sketchbooks over the course of the next 2 years for their GCSE in Art, Craft and Design (2 for the portfolio requirement and 1 for their exam component).

In class the boys were given the choice between 2 good quality options;

- A. A3 Softback Landscape Sketchbook with printed school logo 140gsm @£3
- B. A3 Hardback Landscape Sketchbook with printed school logo, 160gsm @£6

Please ask your sons which style they ordered and pay via WisePay.

PAYMENTS OPTIONS:

Payment should be made by Tuesday 1st October 2019

To pay please access WisePay through your sons Insight account and select '**WisePay Finance Portal**' the item can be found under the **BWS Books and Magazines** tab. If you have any issues accessing WisePay please email Trips@bws.wilts.sch.uk, Parents/Guardians who may find it difficult to meet the deadline for payment should contact the Finance Office on ext 260.

Once you have paid please ask your son to bring in evidence to the art department, this can be as simple as a screen shot on their phones and we will distribute all 3 sketchbooks. Once the boys have ownership of their books they can take them home and store them, until they will need them throughout the year.

Please don't hesitate to contact me on sjl@bws.wilts.sch.uk if you have any concerns using this system.

Kind regards,

S. Lawrence

Head of Art
Bishop Wordsworth's School