



# Bishop Wordsworth's School

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Head Master: Dr S D Smallwood BSc (Hons) PhD NPQH

11 September 2019

Dear Parents/Guardians

## Rome 17<sup>th</sup> – 20<sup>th</sup> February 2020

Many thanks for your interest in the study visit to Rome, your son / daughter has successfully gained a place for this trip.

The total cost for this trip is now £615, due to slightly lower than expected numbers. Below is the new payment schedule:

- £200 by Friday 20<sup>th</sup> September 2019
- £265 by Friday 1<sup>st</sup> November 2019

**If you would like to pay the balance in full at any point, then please feel free to do so.**

### PAYMENTS:

To pay please visit the BWS website and click the link for the WisePay finance portal or alternatively follow the WisePay link shown below. If you have any issues accessing WisePay please email [Trips@bws.wilts.sch.uk](mailto:Trips@bws.wilts.sch.uk), Parents/Guardians who may find it difficult to meet the deadline for payment should contact the Finance Office on ext 260.

For girls outside of BWS attending, please call the Finance Office to make payments.

In the meantime, please could you ensure that your son/daughter's passport is in date, is valid until the end of September 2020, and that you have a valid EHIC card. If you do not, then please apply for one as soon as possible at <https://www.ehic.org.uk/Internet/startApplication.do>

Can I also please ask that you provide me with a copy of your son/daughter's passport by 20<sup>th</sup> September in order to confirm flight details.

Yours faithfully

Mr I I Owen

Classics Department