



MINUTES OF BWSPA MEETING HELD ON Thursday 12 September 2019

Present: Wijendra Peiris (Chair), Paul Tayler (Treasurer), Nicolette Beardsmore (Secretary), Susie Andrews, Julia Forder (Assistant Treasurer), Barry Smith (BWS Bursar), Roger Crisp (BWS Director of External Relations), Susie Andrews, Kate Doyle, Rob Jones, Tarun Khurana, Sacha Mack, Lucy Schofield Terri Westlake and Jo Woods

Apologies: Tracey Glibbery, Rao Kantamani and Iain Oxley,

Action column lists members by their initials

	Action
<p>1. Welcome The Chair welcomed everyone and noted apologies.</p>	
<p>2. School Update from the Bursar</p> <ul style="list-style-type: none"> a) Around 350 applicants sat the 11+ exam, which is more than usual and the School is not sure why there is an increase. b) 130 boys started year 12 this year bringing total school numbers to just under 1,000 c) GCSE and A level results were very good this year with a high number of Oxbridge places gained although the school leadership team were still looking for ways to improve performance. d) A number of open sessions are being held for the 2020 6th form intake with approaches made to pupils at other schools. e) The No 11 block and Chapel were painted over the summer as part of ongoing maintenance. Architectural plans are being drawn up for work on the wall between the School and the Cathedral; f) A planning bid for Government funding for the new Science block development is being put together. g) The double decker bus has been sold and was removed from the playground over the summer. h) Members AGREED to approve a funding request from the School for two new basketball hoops to be installed to be replace the current moveable posts at a cost of around £800. i) The School has asked that a 2nd hand uniform is held soon and members confirmed that plans were already in progress to hold a sale in October, as well as at the Christmas Fayre. j) The Secretary asked the Bursar if it would be possible to store the 2nd hand uniform in a room that could also be used for sales. The proposed relocation to a store room near Reception was too small for sales and would entail shifting the entire stock before and after each sale. The current location would work well if this could be made permanent. 	BS
<p>3. Minutes of the Previous Meeting The minutes of the meeting held on 27 June 2019 were AGREED.</p>	
<p>4. Treasurer's Update</p>	

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<p>a) Total funds were around £8,000. This included £90 received in donations at the Year 12 Parents' Evening, some pre-payments for year 7 Skittles evenings, £220 of regular annual donations, approximately £600 from the Summer Draw and £500 from the two 2nd hand uniform sales held in July 2019.</p> <p>b) The online raffle raised less than usual but required far less effort on the part of School staff and BWSPA members. Members agreed to run an online draw again for Christmas and would consider ways of increasing ticket purchase. Susie Andrews agreed to investigate a local supplier for the hamper rather than using Fortnum's.</p> <p>c) In previous years tickets were sold at the Christmas Fayre and it was suggested that hard copy tickets could be printed for that purpose and combined with the online sales. Alternatively a laptop could be provided and purchasers could log on to buy tickets. The Treasurer agreed to investigate these options.</p>	<p>PT</p> <p>SA</p> <p>PT</p>
<p>5. Development Office</p> <p>a) Roger Crisp issues a regular e-bulletin to Old Wordsworthians. Members AGREED to provide details of BWSPA events be included to ensure a single and consistent point of contact and avoid duplication.</p> <p>b) The School invited the BWSPA to consider resuming responsibility for the Summer Ball. There was one member, not present at the meeting, who had expressed an interest in co-ordinating the event and the Secretary would refer the issue them to them for consideration. If the Ball were to be organised by the BWSPA, then promotion would ideally need to start in November.</p> <p>c) One event being considered by the Development Office was a Cricket and Golf Day between the School and Old Wordsworthians.</p>	<p>NB</p> <p>NB</p>
<p>6. Ongoing Fundraising activities</p> <p>d) Rob Jones asked that Facebook be used more widely to promote BWSPA activities.</p> <p>e) Amazon no longer pays donations via Easyfundraising but instead will only do so via Amazon Smile, although members can still access Amazon Smile via the Easyfundraising website. It does mean that members will need to register with Amazon Smile as well as Easyfundraising but the process is very simple.</p>	<p>NB</p>
<p>7. Review of Past Events</p> <p>a) Rain or Shine theatre production 2020 The play in 2020 will be 'She Stoops to Conquer' and the Secretary has requested that BWS hosts the company on 27 June 2020 in order to avoid clashing with exams.</p> <p>b) 2nd hand uniform sales In addition to raising around £250 at each of the two sales in July, Susie Andrews arranged for 15 kg of outdated rugby kit, that couldn't be resold, to be sent to the Tag Rugby Trust operating in Uganda.</p> <p>c) Year 12 Parents Evening Approximately 40 parents attended the event where three members served free drinks and accepted donations.</p> <p>d) Last Night of the Proms (Alumni Event) This event was cancelled due to poor advance ticket sales and the Alumni Officer has since moved on to a new role outside the School.</p>	<p>NB</p>
<p>8. Planning for Future Events</p> <p>a) Skittle Evenings Volunteers will be sought closer to the date.</p> <p>b) 2nd hand Uniform Sale The Secretary will seek volunteers for an event to be held in early October and request donations,</p>	<p>NB</p> <p>NB</p>

	Action
<p>c) AGM Nominations are sought for Chair and Treasurer annually, although usually the post is held for 2 years with the Assistant Treasurer standing for office of Treasurer. The Secretary confirmed that she would also be stepping down and would advertise all posts at the next meeting</p> <p>d) Mothers & Sons Terri Westlake and Nicolette Beardsmore were in the process of co-ordinating a Martial Arts event with Nick Lowe.</p> <p>Christmas Fayre 2019</p> <p>a) Some applications had been received a reminder sent to previous stall-holders who had not yet responded. A notice would be circulated shortly to parents inviting them to apply for stalls.</p>	<p>NB</p> <p>NB/TW</p> <p>NB</p>
<p>9. Dates of Future BWSPA Socials & Meetings</p> <p>New management at the Market Inn have introduced an Open Mic night on Thursday so it was rather noisy after 8 pm. There will also be a Pub Quiz on Tuesdays which may mean that the Market Inn is no longer the best option for a meeting venue.</p> <p>The AGM is due to be held at the School, as usual. It was agreed to hold the next meeting would be held in the Market Inn and members would then discuss an alternative venue for meetings from 2020 onwards.</p> <p>Tuesday 15 October 2019 – The Market Inn Thursday 7 November 2019 – AGM – 6trh Form Study Room</p> <p>An alternative venue to be determined for the following meetings:</p> <p>Tuesday 14 January 2020 Thursday 12 March 2020 Tuesday 12 May 2020 Thursday 25 June 2020</p>	<p>All</p>