



**MINUTES OF BWSPA MEETING HELD ON
Tuesday 6 November 2018**

Present: Wijendra Peiris (Chair), Stephanie Atwood-Swann, Nicolette Beardsmore (Secretary), Andrew Cutler, Julia Forder (Assistant Treasurer), Rob Jones, Iain Oxley, Steve Robinson, Dr Stuart Smallwood, Lucy Schofield (Assistant Secretary), Paul Tayler (Treasurer), Steve Taylor and Jo Woods

Apologies: Penny Calvert, Terri Westlake, Susie Andrews, Gayle Logan, Jen Sawyer and Suzanne Liebenberg

Action column lists members by their initials

	Action
<p>1. Minutes of the Previous Meeting The minutes of the meeting held on 13 September 2018 were agreed.</p>	
<p>2. School Update</p> <ul style="list-style-type: none"> a) SS reported that he had received no negative responses to the proposal that the School should become co-ed for the 6th Form with effect from September 2020, apart from some concern expressed by some parents of girls at South Wilts following South Wilts decision to withdraw from collaboration in the 6th Form (apart from Music). b) Members present reported that they had not heard any negative feedback either but there were some reports of some confusion about the relationships between the two Grammar schools. SS confirmed that the BWS Admissions Policy will be published for consultation in late November. Response to the consultation must be received by 31 January 2019. c) The move to a co-ed 6th form would help ensure the viability of arts and humanities subjects, where were more commonly pursued by girls. The popularity of sciences was already strong and growing, hence the need to push ahead with plans to redevelop the science block. d) The School is planning to replace Scopay with an alternative provider which was more commonly pursued by other schools and would hopefully avoid a number of glitches that were currently occurring with Scopay. e) SS confirmed that if BWSPA were having problems communicating with parents via Scopay, Committee members were welcome to send the message to him and he would post it on Twitter, which reached at least 1,800 users. f) SS agreed to have a think about possible speakers for the Fathers and Sons Event 	SS
<p>3. Mothers & Sons Event – LaserTag2You – Friday 9 November.</p> <ul style="list-style-type: none"> a) PT advised that 107 places had been confirmed and LaserTag2You had agreed to take on the extra 7 without changing the terms of the original agreement. b) SS asked that the Caretaker be informed as soon as possible, about the arrangements. c) LS and NB were due to check BWSPA resources on 7 November to be sure there were sufficient provisions for drinks & snacks (hot drinks and squash will be free i.e. included in the ticket price) d) TW asked that four helpers be available to provide the snacks. Members agreed that it would be helpful if fathers could volunteer to do this, as mothers staff the bar at the 	<p>TW/NB</p> <p>LS/NB</p> <p>All</p>

	Action
Fathers and Sons nights.	
<p>4. Christmas Parking: Saturdays: 17 & 24 November and 1, 8, 15 and 22 December 2018</p> <p>a) JW confirmed that Little Kickers had arranged to relocate to Five Rivers for the weeks of the Christmas Parking. Members AGREED that a 'thank you' card be sent to the organiser.</p> <p>b) Wiltshire Council has advertised free park & ride in the run-up to Christmas but members felt that this was unlikely to affect take-up.</p> <p>c) The banners order by PC have been posted up on the Exeter Street gate</p> <p>d) The parking fee will remain at £5 per day and be reduced accordingly later during the afternoon.</p> <p>e) A request has been published via Scopay for volunteers and responses were already being received.</p> <p>f) WP confirmed that Committee members would need open and lock up the site for each parking day (8 am and 6 pm) and asked members to contact him to confirm their availability.</p> <p>g) JM has been asked to arrange for an additional external power point to be installed close to the entrance of the school, to be paid for by BWSPA, so that volunteers are access a tea urn easily. The power point would be a useful resource for the School as well as BWSPA activities. If this couldn't be done in time for the Christmas Parking, then a cable would be provided via an open window. This was preferable to using the only current external power point outside the Drama Studio.</p>	<p>JW/NB</p> <p>All Cttee members</p>
<p>5. Christmas Fayre 2018 – Saturday 24th November (10:30am – 3:30pm)</p> <p>a) There was a good mix of 39 stalls booked for the Fayre and JW was continuing to receive requests for stalls</p> <p>b) PC & JW have updated Facebook @BWSPAChrismas</p> <p>c) The banners ordered by PC have been posted on the School gates</p> <p>d) A request for volunteers and items for stalls was circulated via Scopay prior to ½ term but there has been little response to date. Further requests will be circulated, including via Twitter.</p> <p>e) NB will put boxes in Reception this week for donated items and create plan for stall holders' tables.</p> <p>f) JM to provide the details of the school cleaners so they can be contacted re cleaning on Sunday after the Fayre.</p> <p>g) LS to contact SpireFm to advertise fair</p> <p>h) SAS to contact Salisbury Journal to advertise for more store holders</p> <p>i) WP to email SAS posters for new notice board on cathedral gate</p> <p>j) RJ to ask scouts if we can borrow tables</p> <p>k) JW to ask Nikki if it's okay to put tables in foyer on Fri 23 November</p> <p>l) SAS to ask ski business in Downton if they want a stall</p> <p>m) Committee agreed a leaflet should be created to include logos of sellers and an agenda for the day. To be sent out via Scopay and Twitter. It was agreed that there would be no paper copies.</p> <p>Music and Entertainment:</p> <p>n) It was confirmed that the choir will sing at the Christmas fair 11-11.45am. Committee discussed putting a request out on Twitter for any musicians willing to play at the fair.</p> <p>o) Discussed to contact Andrew White (comedian) to see if he would come and perform.</p> <p>p) SAS to ask her contact at the British Legion Band if they could come and play.</p>	<p>NB</p> <p>NB</p> <p>JM</p> <p>LS</p> <p>SAS</p> <p>WP</p> <p>RJ</p> <p>JW</p> <p>SAS</p> <p>NB</p> <p>JW</p>

	Action
Committee to find out if piano can be moved in to the hall.	SAS
6. BWSPA Christmas Draw 2018 <ol style="list-style-type: none"> Raffle tickets have been distributed to boys. PT to investigate the running of raffles on-line SAS said she had left over raffle prizes that the BWSPA could use. LS to collect details and email to SR. SR to create posters to advertise the raffle prizes at the Christmas fair. 	PT LS SR
7. Future Fundraising Ideas for 2018/19 <ol style="list-style-type: none"> Rob Jones to provide further information to JM re the creation of 'ethical values' businesses can sign up to. RJ will have a stall at the Christmas Fayre to advertise his business and members confirmed that it will be an on-going fundraising option for BWS. SAS talked about other schools that have 'Business Clubs' where parents pay a fee to join. It was decided that the committee would be happy to hear from other businesses but will roll our RJ's business first and see how it goes. RJ to send poster of his business to JW to advertise on Facebook. 	RJ/JW
8. Dates of Future BWSPA Socials & Meetings at: The Market Inn, 16 Butcher Row (off the Market Square), Salisbury SP1 1EP <ul style="list-style-type: none"> Thursday 17 January Tuesday 12 March Thursday 16 May Thursday 27 June 	All
9. AOB <ol style="list-style-type: none"> SAS announced that due to personal circumstances she would be leaving BWS in two weeks time. She will come back to run alumni events such as the summer ball and will help the BWSPA with events if she can. She will provide her personal email should the committee have any questions she can help with. The Alumni role will be advertised with a slightly different job description. SAS will provide an inventory of what the alumni have acquired (eg glasses, table cloths) so the BWSPA can have access to it for future events. The committee expressed their thanks for all her help. Rain or Shine – The group will be performing 'As You Like It'. The committee agreed they would like to book the group and a date should be agreed ASAP. WJ to contact Nikki regarding the school calendar so dates can be de-conflicted. Quiz Night – Friday 8 Feb. Agreed that this event needs to be advertised and food options to be discussed with Terry Harkness, BWS Catering Manager. 	PT WJ NB

BWSPA Diary Dates 2018/19

Event	Date
1000 Club	<i>Ongoing</i>
Year 12 Induction Evening (Bar)	✓ Friday 7 September
BWSPA Social & Committee Meeting	✓ Thursday 13 September
Year 7 Smarties Tube Challenge	✓ Friday 14 September
Year 7 Skittles Evenings:	<ul style="list-style-type: none"> ✓ 22 September (Saturday) (J) ✓ 28 September (Friday) (M) ✓ 29 September (Saturday) (P) ✓ 5 October (Friday) (O) ✓ 6 October (Saturday) (W)
BWSPA Social & Committee Meeting	✓ Tuesday 16 October
BWSPA Social, AGM & Committee Meeting	✓ Tuesday 6 November
Mothers & Sons Event (LaserTag2You)	Friday 9 November
Christmas Parking	Provisionally Saturdays 17 & 24 November & 1, 8, 15 & 22 December
Christmas Fair	Saturday 24 November
BWSPA Christmas Draw	Monday 10 December 2018
BWSPA Social & Committee Meeting	Thursday 17 January
Quiz Night	Fridays 8 February
BWSPA Social & Committee Meeting	Tuesday 12 March
Fathers & Sons Evening	TBC - Potentially 1 st week in April or 3 rd week March
BWSPA Social & Committee Meeting	Thursday 16 May
Year 7 Induction Evening (Smarties Tubes)	TBC
Rain or Shine Theatre Production	TBC – usually June
BWSPA Social & Committee Meeting	Thursday 27 June
BWSPA Summer Draw	13 July 2019 - in line with BWS Foundation event
End of School Year Burgers & Hotdogs	TBC – Last week of term in July