



**MINUTES OF
BWSPA MEETING HELD ON**

Tuesday 16th October 2018

<u>Agenda No</u>	<u>Present:</u>	<u>ACTION</u>
	Andrew Cutler (AC), Wijendra Peiris (WP), Jo Woods (JW), Paul Tayler (PT), Nicolette Beardsmore (NB), Terri Westlake (TW), Susie Andrews (SA), Julia Forder (JF), Iain Oxley (IO), Penny Calvert (PC) and Rob Jones of Husse Wessex & Justin Moore (JM)	
1	Welcome: In the absence of Steve Taylor, JW welcomed everyone to the meeting.	
2	Apologies: Steve Taylor, Lucy Schofield, Gayle Logan, Jen Sawyer, Suzanne Liebenberg	
3	School Update <ul style="list-style-type: none"> • JM discussed that Bishops will be admitting girls in the 6th Form from 2020. The majority of the BASS schools which Bishops benchmarks with are already co-ed. This will open the doors to a wider group and open up the dynamic. Additional subjects will be available to students, although some, e.g. music may still be a joint collaboration. • The temporary science porta cabins provide a much improved resource and the school continues to work with architects to redevelop the site with regard to improved permanent science and dining provision. • JW Confirmed that the BWSPA pages of the website have been updated. 	
4	Treasurer Update <ul style="list-style-type: none"> • Smartie Tubes - PT reported that over £500 has been raised, the final figure is to be confirmed. Special mention to Harrison Mackett (7O) who collected over £80 and Toby Ransome (7M) who collected £39. Their prizes are on their way. • Year 7 Skittles - Figures are being finalised and over £500 has been raised over the 5 nights. 209 tickets were sold in total. • BWSPA has received £222 in individual donations in September. • BWSPA has received £119.62 from Easy Fundraising. • The accounts have been sent to Fawcetts in readiness for the AGM. 	PT
5	Minutes of the Previous Meeting The minutes of the last meeting on 13 th September 2018 were agreed.	
6	Year 7 Smartie Tubes <ul style="list-style-type: none"> • It was suggested that we need a poster for next September, to go up in time for the New Parents Evening. In the summer. 	
7	Year 7 Skittles Evenings: <ul style="list-style-type: none"> • It was suggested that as the Black Horse at Tytherley is changing hands that this could be an opportunity to investigate a different venue. A pub in Pitton was suggested with the aim of carrying out a Recce at some point. • The pub will need to be booked by approximately March and the dates confirmed so we can inform the new 6th Form prefects in good time and advertise at the New Parents Evening. • A new Co-ordinator will be required for next year. There is lots of background guidance available from WP 	PT/WP et al
8	Mothers & Sons Event – LaserTag2You – Friday 9th November. <ul style="list-style-type: none"> • TW advised that to date 35 Mums & Sons have signed up • The Deadline for booking and confirming final numbers is 24th October. • PC to update Facebook • JW to check with reception that the posters are up and to send a reminder to NM via Scopay and request that the Year 7/8 Tutors in particular are requested to bring this up with their tutor groups. • BWSPA will be providing drinks & snacks only. Therefore, no hot food is required from Terri. Hot drinks (Tea & Coffee) and squash will be free i.e. included in the ticket price. 	PC JW
9	Christmas Parking 2018 – Saturdays: 17th & 24th November and 1st, 8th, 15th and 22nd	

	<p>December.</p> <ul style="list-style-type: none"> • JM has heard from the hirers of the hall on Saturday mornings. It was discussed that their customers can park for free by the sports hall up to 12:30, thereafter a payment will be due. It was discussed that this area will be marked off and that BWSPA can utilise the rest of the yard for parking purposes. • Wiltshire Council has changed free parking to after 3pm at the weekend. • The parking fee will remain at £5 per day and be reduced accordingly later during the afternoon. • Iain Oxley Volunteered to manage the rota, WP advised there is a comprehensive list of volunteers. • Parking will not be on on Saturday 24th November as the site will be used by stall holders, though donations will be sought on the door as has been done previously. • PC has ordered banners to go in the Exeter Street gates 	<p>IO/WP</p>
10	<p>Christmas Fayre 2018 – Saturday 24th November (10:30am – 3:30pm)</p> <ul style="list-style-type: none"> • There is good mix of stalls booked for the Fayre – We continue to seek more! • PC & JW have been updating Facebook @BWSPAChrismas • PC has ordered an outside banner and flyers • Request for items to go out prior to ½ term – including books, bottles, pre-loved uniform, DofE Kit, Ski wear and text books. • Nicolette will source and lable boxes to go in reception after half term as we will accept items from Monday 12th November onwards. • PT confirmed we will need to see licences for stalls selling alcohol, and will request one for BWSPA to sell mulled wine. • JM to provide the details of the school cleaners so they can be contacted re cleaning on Sunday after the Fayre. 	<p>PC/JW</p> <p>JW/PC</p> <p>NB</p> <p>PT/JW</p> <p>JM</p>
11	<p>BWSPA Christmas Draw 2018</p> <ul style="list-style-type: none"> • PT confirmed that the raffle tickets have been ordered, envelopes and labels will be collected from school for distribution prior to half term. • PT to investigate the running of raffles on-line 	<p>WP</p>
12	<p>Future Fundraising Ideas for 2018/19</p> <ul style="list-style-type: none"> • Bev Singleton’s ideas were reviewed, but we are pretty busy at the moment with current events. • Rob Jones gave a very interesting presentation on Husse Petfood and how we could work together. Rob to provide further information to JM re the creation of ‘ethical values’ businesses can sign up to. 	<p>JM</p>
13	<p>Dates of Future BWSPA Socials & Meetings at: The Market Inn, 16 Butcher Row (off the Market Square), Salisbury SP1 1EP</p> <ul style="list-style-type: none"> ○ Tuesday 6th November (inc AGM) ○ Thursday 17th January ○ Tuesday 12th March ○ Thursday 16th May ○ Thursday 27th June 	<p>ALL</p>
14	<p>AOB</p> <ul style="list-style-type: none"> • LS & NB agreed to review the BWSPA shed contents on 7th November and have a good clear out. • SA Raised Amazon Smile as a way of raising funds and PT advised he would look into this an open an account for BWSPA. • JW discussed Bev Singleton’s Quiz Night in 17th November. Unanimous decision that members of BWSPA are really busy in November and are unable to form a quiz team or run a bar. JW to inform Bev. • Tracey Gibbery has contacted BWSPA to support promotion of Easy Fundraising. Unanimous decision to accept Tracey’s offer of help and JW to contact TG. 	<p>LS/NB</p> <p>PT</p> <p>JW</p> <p>JW</p>
<p>Approved by the BWSPA on:</p> <p>Date: _____ and signed by _____ Chairperson</p>		

BWSPA Diary Dates 2018/19

Event	Date
1000 Club	<i>Ongoing</i>
Year 12 Induction Evening (Bar)	✓ Friday 7 th September
BWSPA Social & Committee Meeting	✓ Thursday 13 th September
Year 7 Smartie Tube Challenge	✓ Friday 14 th September
Year 7 Skittles Evenings:	✓ 22nd September (Saturday) (J) ✓ 28th September (Friday) (M) ✓ 29th September (Saturday) (P) ✓ 5th October (Friday) (O) ✓ 6th October (Saturday) (W)
BWSPA Social & Committee Meeting	✓ Tuesday 16 th October
BWSPA Social, AGM & Committee Meeting	Tuesday 6 th November
Mothers & Sons Event (LaserTag2You)	Friday 9 th November
Christmas Parking	Provisionally Saturdays 17 th & 24 th November & 1 st , 8 th , 15 th & 22 nd December
Christmas Fair	Saturday 24 th November
BWSPA Christmas Draw	TBC
BWSPA Social & Committee Meeting	Thursday 17 th January
Quiz Night	Fridays 8th February
BWSPA Social & Committee Meeting	Tuesday 12 th March
Fathers & Sons Evening	TBC - Potentially 1st weekend in April or 3rd weekend March
BWSPA Social & Committee Meeting	Thursday 16 th May
Year 7 Induction Evening (Smartie Tubes)	TBC
Rain or Shine Theatre Production	TBC – usually June
BWSPA Social & Committee Meeting	Thursday 27 th June
BWSPA Summer Draw	13 th July 2019 - in line with BWS Foundation event
End of School YEAR Burgers & Hotdogs	TBC – Last week of term in July