



**MINUTES OF
BWSPA MEETING HELD ON**

Thursday 13th September 2018

<u>Agenda No</u>	<u>Present:</u>	<u>ACTION</u>
	Steve Taylor (ST), Andrew Cutler (AC), Wijendra Peiris (WP), Jo Woods (JW), Paul Tayler (PT), Lucy Schofield, Nicolette Beardsmore (NB), Terri Westlake (TW), Susie Andrews (SA), Gayle Logan (GL) and Suzanne Liebenberg (SL) and Stuart Smallwood (SDS)	
1	Welcome: ST welcomed everyone to the meeting, especially Susie Andrews, Gayle Logan and Suzanne Liebenberg	
2	Apologies: Duygu Riley, Iain Oxley, Claire Sheppard, Tamara Everington, Julie Hutchinson, Julia Forder, Penny Calvert, Jen Sawyer	
3	School Update SDS welcomed the new parents and said that BWSPA meetings offer a good insight into school to help bridge the secondary parental gap. <ul style="list-style-type: none"> • Exams • E Block Piazza • Golding Study Room • Painting of No. 11 • Science Block porta cabin 	SDS
4	Treasurer Update <ul style="list-style-type: none"> • Finances are back on target following the donation towards the new school minibus and the recommended reserve is now in place. • We have gratefully received a number of individual donations. • Now that we have achieved the fantastic goal of providing funds for a new school minibus, it would be good to discuss a new Headline Fundraising Campaign with school. 	SDS/JM
5	Minutes of the Previous Meeting The minutes of the last meeting on 19 th June 2018 were agreed.	
6	Year 7 Smartie Tubes <ul style="list-style-type: none"> • JW confirmed a reminder had gone out via Scopay. • PT agreed to visit school the week after the deadline of 14th September to collect and bank funds received. • NB Next year we need a large Smartie Poster up on the BWSPA Notice Board by Reception. 	PT
7	<ul style="list-style-type: none"> • Year 7 Skittles Evenings: <ul style="list-style-type: none"> ○ 22nd September (Saturday) J – WP & SL ○ 28th September (Friday) M – ST & SAS ○ 29th September (Saturday) P – ST/AC ○ 5th October (Friday) O – PT/TE/TW ○ 6th October (Saturday) WP & PT • WP to send out instructions to helpers – Thank you very much for volunteering. • JW to create poster for BWSPA reception notice board. 	WP SL/ST/SAS AC/PT/TE/TW JW
8	<ul style="list-style-type: none"> • Mothers & Sons Event – LaserTag2You – Friday 9th November. • TW agreed to contact LaserTag2You regarding using their logo and put a poster together so this can start to be advertised soonest. JW offered support as required. • 50 Mum/Son places will be available. • BWSPA to sell snacks & drinks only (NO nuts!). 	TW
9	<ul style="list-style-type: none"> • Christmas Parking 2018 – Saturdays: 17th & 24th November and 1st, 8th, 15th and 22nd December. • We will need to review the Council's city 'Free Parking' Initiative nearer the time and make a decision potentially based on this. • SA agreed to contact Wiltshire Council to try to ascertain their view on free parking. 	SA

10	<ul style="list-style-type: none"> • Christmas Fair 2018 – Saturday 24th November (10:30am – 3:30pm) • Unfortunately, due to unexpected commitments, Penny has had to step down from organising this. • JW to contact Penny re handover. • JW to send out email requesting 'elves/happy helpers' to join a Christmas fair working group. • JW to contact potential stall holders. 	JW & ALL (Please!)
11	BWSPA Christmas Draw 2018 <ul style="list-style-type: none"> • WP to contact confirm the draw date – 2-3 weeks before the end of term. 	WP
12	Future Fundraising Ideas for 2018/19 <ul style="list-style-type: none"> • No new ideas were discussed. 	
12	Dates of Future BWSPA Socials & Meetings at: The Market Inn, 16 Butcher Row (off the Market Square), Salisbury SP1 1EP <ul style="list-style-type: none"> ○ Tuesday 16th October ○ Tuesday 6th November (inc AGM) ○ Thursday 17th January ○ Tuesday 12th March ○ Thursday 16th May ○ Thursday 27th June <ul style="list-style-type: none"> • School to be advised of dates re potential clashes/ school calendar. • Poster to be created for BWSPA Notice Board. 	JW/SA
12	AOB <ul style="list-style-type: none"> • PT confirmed that the Year 12 welcome Evening had gone well and Alastair Endersby was pleased that BWSPA were able to support by running a bar. Left over stock will be available to use at subsequent events as access to our shed is not currently possible, so Paul had to purchase new stock. • JW will contact Andrew White re updating the BWSPA Pages of the school's website. • LS advised she has information re 'easyfundraising' business cards via email (to be reviewed). • 1000 Club could do with promoting more widely via Scopy/ Posters on Notice Board. • ST advised he has been discussing potential 'revenue sharing' with regard to 'Easy Fundraising' and potentially 'Easy Search' ST to look into current revenue from EF re ascertaining a base line. ST advised if school PCs were set up to have Easy Search as the 'Home Page' then a considerable amount of money could be raised per week 'per click'. ST to discuss with Andrew White. 	
Approved by the BWSPA on:		
Date: _____ and signed by _____ Chairperson		

BWSPA Diary Dates 2018/19

Event	Date
1000 Club	<i>Ongoing</i>
Year 12 Induction Evening (Bar)	✓ Friday 7 th September
BWSPA Social & Committee Meeting	✓ Thursday 13 th September
Year 7 Smartie Tube Challenge	✓ Friday 14 th September
Year 7 Skittles Evenings:	✓ 22nd September (Saturday) (J) 28th September (Friday) (M) 29th September (Saturday) (P) 5th October (Friday) (O) 6th October (Saturday) (W)
BWSPA Social & Committee Meeting	Tuesday 16 th October
BWSPA Social, AGM & Committee Meeting	Tuesday 6 th November
Mothers & Sons Event (LaserTag2You)	Friday 9 th November
Christmas Parking	Provisionally Saturdays 17 th & 24 th November & 1 st , 8 th , 16 th & 23 rd December
Christmas Fair	Saturday 24 th November
BWSPA Christmas Draw	TBC
BWSPA Social & Committee Meeting	Thursday 17 th January
Quiz Night	TBC - Potentially Fridays 1st / 8th February
BWSPA Social & Committee Meeting	Tuesday 12 th March
Fathers & Sons Evening	TBC - Potentially 1st weekend in April or 3rd weekend March
BWSPA Social & Committee Meeting	Thursday 16 th May
Year 7 Induction Evening (Smartie Tubes)	TBC
Rain or Shine Theatre Production	TBC – usually June
BWSPA Social & Committee Meeting	Thursday 27 th June
BWSPA Summer Draw	13 th July 2019 - in line with BWS Foundation event
End of School YEAR Burgers & Hotdogs	TBC – Last week of term in July