



**MINUTES OF
BWSPA MEETING HELD ON**

Tuesday 17th April 2018

<u>Agenda No</u>	<u>Present:</u> Steve Taylor (ST), Andrew Cutler (AC), Wijendra Peiris (WP), Jo Woods (JW), Penny Calvert (PC), Paul Tayler (PT), Julia Forder (JF), Terri Westlake (TW), Lucy Schofield (LS), Stuart Smallwood (SDS), Stephanie Atwood-Swann (SAS)	<u>ACTION</u>
1	Welcome: ST welcomed everyone to the meeting.	
2	Apologies: Iain Oxley, Nicolette Beardsmore, Duygu Riley.	
3	Benedict Barratt (Yr 13, Chair of the Debating Society) <ul style="list-style-type: none"> • Benedict gave a pitch on funds requested to support the Debating Society. The Society was requested to put this in writing to Steve Taylor. It was also discussed that in order to support this request, the Society could consider working with BWSPA to e.g. promote events and the Easy Fund Raising initiative, and that any additional funds raised via this route as a result of this partnership could be directed towards the society. 	BB/ST
4	School Update <ul style="list-style-type: none"> • The school is currently advertising for an economist and finance manager (due to the restructuring of the team). Two sports assistants have been recruited and are moving into no. 11. They will assist the PE Department by running fixtures, refereeing etc. and will also be able to support the boys by helping to cover lessons and supporting trips e.g. the Year 7 Great Yews Camping. • 3 trips took place over the Easter Holidays to Iceland (Geologists), America (Skiing trip), and the Breacons (Gold DoE). All were enjoyed, very successful and there weren't too many injuries! • Work is continuing with the general tidying up of the site. Over 100 lights have been replaced in the sports hall in readiness for exam season. • Planning permission has been granted for a mobile classroom next to the science block as extra science accommodation is required before a more permanent solution can be found. • ST discussed that the school website links to an old unused site and offered IT support if required. SDS agreed to discuss this with Andrew White. • SDS discussed that the BWS Foundation Trustees are looking to broaden involvement and the number of trustees. SDS discussed a potential link between the BWSPA and the Foundation for those interested and with time and skills to share. • There are 2 forthcoming concerts: The Choral Concert at the Cathedral on 5th May & The Senior Musicians Concert at St Martins Church on 8th May. Tickets are available from the school. 	SDS
5	Treasurer Update <ul style="list-style-type: none"> • PT confirmed that the BWSPA account holds funds to donate £22K to the School and that £2K is available from the 1000 Club, giving a total donation of £24K towards a new minibus. This will leave the BWSPA with an agreed £2K in funds as working capital. PT to provide a cheque to school. • This month has been relatively quiet regarding fundraising. £145 has been received in donations and £143 received via the quarterly Easy Fund Raising. • The small society's annual licence has been renewed (re the annual draws). • The PTA UK Membership is also up to date, providing public liability insurance for events off site. 	PT
6	Minutes of the Previous Meeting The minutes of the last meeting on 13 th March 2018 were agreed.	
7	BWSPA Livery for new Minibus <ul style="list-style-type: none"> • SDS thanked the BWSPA for the fantastic donation towards a new school minibus. 2 minibuses have been identified and will be arriving at school shortly. This will solve lots of problems as both will be able to be driven by many more people than under the previous 	PC/JM/SDS

	restrictions. Adding the BWSPA logo was discussed and Penny was provided with further details.	
8	<p>Future Fundraising Dates:</p> <ul style="list-style-type: none"> • New Year 7 Parents Evening - 6th June • Opening the 'New2You' (second hand) Uniform Shop on a Saturday morning – Potentially 16th June & 14th July • Rain or Shine Touring Theatre Company, Saturday 23rd June – JW confirmed that the advertising material has been received and details will be distributed via Scopay and the school website. Posters will be taken to the Tourist Office/Library & Leisure Centre. Any other ideas re advertising routes will be most welcome. Tickets are now on sale! • Grand Summer Ball, Saturday 14th July – SAS confirmed that plans were progressing well. • BWSPA Summer Draw – Sunday 15th July • Year 7 Skittles Evenings: <ul style="list-style-type: none"> ○ 22nd September (Saturday) ○ 28th September (Friday) ○ 29th September (Saturday) ○ 5th October (Friday) ○ 6th October (Saturday) • Mothers & Sons Event – LaserTag2You – Friday 9th October • Christmas Parking 2018 – Saturdays: 17th & 24th November and 1st, 8th, 15th and 22nd December. • Christmas Fair 2018 – Saturday 24th November (10:30am – 3:30pm) with potential to set up on Friday evening. • Quiz Night – Friday 1st February 2019 	<p>ST/JW/WP</p> <p>JW/JF/TW</p> <p>ALL/JW</p> <p>WP</p> <p>TW</p> <p>PC</p> <p>tbc</p>
11	<p>Dates of Future BWSPA Meetings</p> <ul style="list-style-type: none"> • 7.00 – 8.00pm, Sixth Form Common Room: <ul style="list-style-type: none"> ○ *TUESDAY 19th June (not 7th June as previously advertised) - *Please note date change ○ Thursday 13th September ○ Tuesday 6th November + AGM 	JW
12	<p>AOB</p> <p>Prizes were agreed for the Summer Draw: £250 Cash, Fortnum & Masons Hamper, £60 Amazon Voucher. If anyone has any ideas/donations for prizes please let us know at: bwspa@bws.wilts.sch.uk – Prize Donations welcome.</p> <p>Easy Fundraising Flyers/Cards to be investigated to help promote this.</p> <p>Request for second hand uniform donations to be requested via Scopay</p> <p>PC to investigate the use of Event Brite (on-line ticket website) re feasibility of using this.</p> <p>ST requested that SAS ask NM to call ST to discuss organisation charts</p>	<p>WP</p> <p>LS</p> <p>JF/JW</p> <p>PC</p> <p>SAS/ST</p>
<p>Approved by the BWSPA on:</p> <p>Date: _____ and signed by _____ Chairperson</p>		