



**MINUTES OF  
BWSPA MEETING HELD ON**

**Thursday 11<sup>th</sup> January 2018**

<b>Agenda No</b>	<b>Present:</b> Steve Taylor (ST), Andrew Cutler (AC), Wijendra Peiris (WP), Jo Woods (JW), Lucy Schofield (LS), Penny Calvert (PC), Paul Tayler (PT), Nicolette Beardsmore (NB), Iain Oxley (IO), Julia Forder (JF), Terri Westlake (TW), Julian Moore (JM), Stephanie Atwood-Swann (SAS)	<b>ACTION</b>
<b>1</b>	<b>Welcome:</b> ST welcomed everyone to the meeting.	
<b>2</b>	<b>Apologies:</b> Tamara Everington (TE), Duygu Riley (DR)	
<b>3</b>	<b>School Update</b> <ul style="list-style-type: none"> <li>This year the school budget is much better balanced due in part to changes to A Level courses and is now at a break even and sustainable point. Wiltshire Council is trying to emulate the National Funding Formula, which it is hoped is good news. The school is hoping that some budget pressure has been dealt with and JM thanked BWSPA for its support.</li> <li>The school now has planning permission to enlarge the existing science block, but no funding as yet, and is looking to develop a master plan for the whole site to give coherence with the school's development plan going forward. There will be a critical shortage of real estate next year in science, so modular blocks are required on site for practical lessons.</li> <li>The status of a new minibus was discussed as investigations are getting underway regarding the best option for the school.</li> </ul>	
<b>4</b>	<b>Treasurer Update</b> <ul style="list-style-type: none"> <li>BWSPA has had a very successful couple of months fundraising totalling £6,394.49:</li> <li>£417.04 was raised at the Quiz Night – Our thanks to the quizmasters, Nicolette &amp; Phil Beardsmore.</li> <li>£1,330.44 was raised at the Salisbury Christmas Market – A truly amazing effort by Penny and her wonderful team of elves!</li> <li>£2,935.33 was raised by Christmas Parking – Another fantastic effort by everyone who helped Wijendra.</li> <li>£1,711.68 was raised by the Christmas Draw</li> <li>It was confirmed that currently £23,000 is available to put towards a new minibus.</li> <li>£388 has been provided to the School Library as requested for additional seating, and the team will be requested to provide a photo once this has been purchased.</li> <li>It was discussed that BWSPA funds should be used for individual one-off items and not recurring expenses to avoid these growing over time and becoming unsustainable.</li> </ul>	<b>JM</b>
<b>5</b>	<b>Minutes of Last Meeting</b> The minutes of the last meeting were approved.	
<b>6</b>	<b>Salisbury Christmas Market Chalet (24-26<sup>th</sup> Nov &amp; 30<sup>th</sup> Nov-3<sup>rd</sup> Dec inclusive)</b> <ul style="list-style-type: none"> <li>Penny thanked Stephanie who helped after original plans did not work out as planned.</li> <li>All agreed Penny and her team did an amazing job and raised the school profile. Penny confirmed 14 new helpers would be happy to help again</li> <li>BWSPA to request a charity stall for a limited time at next year's market, but that dates would need to be reviewed too.</li> </ul>	<b>SAS/PC</b>
<b>7</b>	<b>Christmas Parking</b> <ul style="list-style-type: none"> <li>Wijendra did a great job with the rota.</li> <li>Improved signage was discussed.</li> <li>The possibility of an external electric point was discussed e.g. by the chapel block, so that an urn could be plugged in to provide hot drinks for those outside.</li> </ul>	
<b>8</b>	<b>Duplicate Entry n/a</b>	
<b>9</b>	<b>BWSPA School Notice Board</b> <ul style="list-style-type: none"> <li>The cost of £24.48 plus VAT was approved for a long lasting poster banner for the notice</li> </ul>	<b>PC</b>

	<p>board, and PC advised she would order this along with other items to save on P&amp;P.</p> <ul style="list-style-type: none"> <li>We will ensure posters are added to the board and that it is updated.</li> </ul>	
<b>10</b>	<p><b>Future Fundraising Ideas</b></p> <ul style="list-style-type: none"> <li>The following dates were provisionally discussed: <ul style="list-style-type: none"> <li>Fathers' &amp; Sons' – Friday 23<sup>rd</sup> Feb</li> </ul> </li> </ul> <p>PT has confirmed the speaker, ST to confirm the menu with Terri, PT to confirm details and let PC know for the poster. The cost of £12.50/ £25 per father/son was agreed as per last year. PT advised he should be able to run the bar with a little family help.</p> <ul style="list-style-type: none"> <li>Mothers' &amp; Sons' – late March (tbc)</li> </ul> <p>Terri kindly volunteered to contact Laser tag to ascertain if this could be a possibility. JW to send on the details, as it was agreed it would be nice to continue the 'physical' theme</p> <ul style="list-style-type: none"> <li>Founders Day Fair – tbc</li> <li>Rain &amp; Shine – Saturday 23<sup>rd</sup> June</li> <li>Christmas Fair – Date to be agreed</li> <li>Quiz Night – Friday 1<sup>st</sup> February 2019</li> </ul> <p>SAS Confirmed that the BWS Foundation is planning a Grand Summer Ball on Saturday 14<sup>th</sup> July, along with a number of associated events which BWSPA could support. To be discussed further in due course.</p>	<p><b>ST/PT/PC</b></p> <p><b>JW/TW</b></p>
<b>11</b>	<p><b>Dates of Future BWSPA Meetings</b></p> <ul style="list-style-type: none"> <li>There will be two main meetings per team, all 7.00 – 8.00pm, with sub committees meeting as appropriate. Provisional dates, venue permitting will be as follows: <ul style="list-style-type: none"> <li>Tuesday 13<sup>th</sup> March</li> <li>Tuesday 17<sup>th</sup> April</li> <li>Thursday 7<sup>th</sup> June</li> <li>Thursday 13<sup>th</sup> September</li> <li>Tuesday 6<sup>th</sup> November + AGM</li> </ul> </li> </ul>	<b>JW</b>
<b>12</b>	<p><b>AOB</b></p> <p>JW requested a photo was taken of the current team to add to the BWSPA website</p>	<b>JW</b>
<p>Approved by the BWSPA on:</p> <p>Date: _____ and signed by _____ Chairperson</p>		