



**MINUTES OF  
BWSPA MEETING HELD ON**

**Thursday 12<sup>th</sup> October 2017**

<u>Agenda No</u>	<u>Present:</u>	<u>ACTION</u>
	<b>Steve Taylor (ST), Andrew Cutler (AC), Wijendra Peiris (WP), Jo Woods (JW), Lucy Schofield (LS), Penny Calvert (PC), Paul Taylor (PT), Nicolette Beardsmore (NB), Iain Oxley, Clare Churchill (CC), L &amp; N Broka, Stuart Smallwood (SDS)</b>	
<b>1</b>	<b>Welcome:</b> ST welcomed everyone to the meeting, especially those attending their first meeting.	
<b>2</b>	<b>Apologies:</b> Tamara Everington, Donald Smith, Julia Forder, Stephanie Attwood-Swan	
<b>3</b>	<b>School Update</b> <ul style="list-style-type: none"> <li>• Social Media – the BWSPA Meeting Agenda &amp; PTA Events could be sent in advance for inclusion on Twitter &amp; the LinkedIn weekly updates, which have a considerable number of hits per week.</li> <li>• 11+ - 340 boys took the exam, which is higher than usual, possibly due to corporate and forces relocations into the area. It may also be due to the higher entry number news spreading. The school is hoping for a greater proportion of local boys, and has noticed an increase in applications from the South.</li> <li>• Year 7 – Have settled in well and are really good and lively. The new House arrangements are working well.</li> <li>• Year 7 Tutor Tea – The Year 12 boys served tea &amp; coffee and did a really good job, which was very much appreciated by the parents. It was asked if Year 12 should continue to support these events since they are on site and BWSPA has difficulty organising volunteers. It was agreed that this was a good idea.</li> <li>• BWSPA Notice Board – SDS asked if this could be updated. Information can be copied to reception and they will put up for us. Email address to be obtained.</li> <li>• Work Experience – AC Asked if BWS were doing similar to Gillingham school by working with local businesses to arrange work experience. SDS advised that the school relies on the boys/parents to arrange work experience as many have their own jobs and setting aside a week for work experience is not a good use of time. There is a difference between the two schools, as the majority of BWS boys go on to higher education rather than directly into the workforce. Boys can organise their own work experience outside of teaching hours if required for university applications etc.</li> <li>• Degree Apprenticeships – Brief discussion on their merits.</li> </ul>	 <b>JW</b>          <b>JW</b>
<b>4</b>	<b>Treasurer Update</b> <ul style="list-style-type: none"> <li>• Library Team request for support from BWSPA, which has previously provided funds on an annual basis, although not in 2016/7. SDS was not aware of the request, and there were no specific details. SDS advised he would endorse a bid from the library as Year 13 are using the area for private study. SDS to speak to the team and BWSPA to review request.</li> <li>• Yr 7 Smarties Tubes – £ 674.45 was raised. 70 was the winning class and 4 boys raised over £30 (It was later suggested that a £15 WH Smith voucher for the highest and £10 vouchers for the other 3). It was reported that there was a 40% return rate, so thoughts on improving this are welcome.</li> <li>• Yr 7 Skittles evenings – These have been enjoyed by the boys who attended and were well supported by the House Prefects, to whom we pass our thanks for a great job done. Thank you. A big thank you too to BWSPA members who also supported these evenings and welcomed the Year 7's and their parents.</li> <li>• Phil Sheppard has stepped down from assisting. Handover to Paul Taylor will be scheduled, but further assistance is required. The role is not too onerous if monitored monthly.</li> <li>• 1000 Club – WP will pick up and is trying to arrange a handover.</li> </ul>	          <b>WP</b>
<b>5</b>	<b>'Fill The Tank' Minibus Campaign</b> <ul style="list-style-type: none"> <li>• Campaign poster to be finalised with words from the school.</li> <li>• PC confirmed cost of 2 large outside banners (£69.00 + £4.99 p&amp;p)</li> </ul>	          <b>SDS</b>

	<ul style="list-style-type: none"> <li>• SDS approved 'My Donate' in principal and PC to provide further information/ draft application form for Treasurer sign off.</li> </ul>	
6	<b>Tea &amp; Coffee refreshment provision at afternoons/evenings during the year</b> <ul style="list-style-type: none"> <li>• See above as this was discussed with SDS</li> </ul>	
7	<b>Class Rep Coordinator</b> <ul style="list-style-type: none"> <li>• More work to be done on re-defining role and setting up class reps to help create a network of volunteers to support BWSPA events.</li> <li>• Discussed sending out an appeal to Year 7 parents – using an email not attachments as these are more time consuming and not as quick &amp; easy to reply to. PT to draft some words &amp; send to JW</li> </ul>	PT/JW
8	<b>Quiz Evening – Friday 17<sup>th</sup> November ** STOP PRESS – DATE CHANGE TO 17<sup>th</sup> November **</b> <ul style="list-style-type: none"> <li>• NB to send details to penny for a poster</li> <li>• Food has been organised with Terry</li> <li>• WO has sorted PA has been sorted with Andrew White</li> <li>• NB is writing questions/answer sheets</li> <li>• PT advised Taylor family might be able to run the bar (TBC)</li> <li>• LS agreed to be ticket coordinator and will provide address for cheques. WP to provide details for BACS payments. Numbers need to be confirmed by 6<sup>th</sup> November re food order.</li> </ul>	NB/PC  NB PT LS
9	<b>Christmas Parking (Saturdays: 18<sup>th</sup> &amp; 25<sup>th</sup> November &amp; 2<sup>nd</sup>, 9<sup>th</sup> &amp; 16<sup>th</sup> December)</b> <ul style="list-style-type: none"> <li>• WP agreed to coordinate, as Sue Grant is unable to help this year, and will email re slots volunteers are required to cover.</li> <li>• PC to look at poster</li> </ul>	PC/WP
10	<b>Christmas Draw – Raffle Prize Requests/ideas</b> <ul style="list-style-type: none"> <li>• CC to contact Salisbury Racecourse</li> <li>• Any other ideas for prizes welcome</li> </ul>	CC
11	<b>Christmas Fayre</b> <ul style="list-style-type: none"> <li>• WP to review amending banner</li> <li>• N &amp; L Broka requested stall.</li> <li>• All agreed brochure for advertising/offers was great. PC to contact potential advertisers.</li> </ul>	WP  PC
12	<b>Minutes of Last Meeting on 14<sup>th</sup> September</b> The minutes of the last meeting were agreed.	
13	<b>Future Events</b> <ul style="list-style-type: none"> <li>• Quiz Night – Friday 10<sup>th</sup> November</li> <li>• Christmas Car Parking – Saturdays 18<sup>th</sup> &amp; 25<sup>th</sup> November and 2<sup>nd</sup>, 9<sup>th</sup> &amp; 16<sup>th</sup> December.</li> <li>• Christmas Fayre – Saturday 2<sup>nd</sup> December.</li> </ul> <p><b>BWSPA meetings to be held at 7:00 – 8:30pm in the Sixth Form Common Room on:</b></p> <p><b>Thursday 16<sup>th</sup> November 2017 (Annual General Meeting) Followed by Christmas Fair Meeting</b>  <b>Thursday 11<sup>th</sup> January 2018</b>  <b>Thursday 22<sup>nd</sup> February 2018</b></p> <ul style="list-style-type: none"> <li>• <b>Waitrose Green Token Scheme</b> <ul style="list-style-type: none"> <li>○ LS has application form. PC to assist with wording re Minibus Appeal once provided by SDS.</li> </ul> </li> </ul>	PC/SDS
14	<b>Events Management &amp; Coordination</b> <ul style="list-style-type: none"> <li>• SAS has been investigating art work by Year 12 &amp; 13 for Christmas cards</li> <li>• SAS to contact Boden re hosting potential clothes party</li> <li>• Not discussed due to absence of SAS, will be discussed in the future</li> </ul>	SAS
15	<b>AOB</b> <ul style="list-style-type: none"> <li>• Clare Churchill provided example school calendar and agreed to investigate further for 2018.</li> <li>• Iain Oxley introduced himself and offered to help where he might be able to.</li> <li>• There being no further business, the meeting ended.</li> </ul>	CC
Approved by the BWSPA on:  Date: _____ and signed by _____ Chairperson		