



**MINUTES OF
BWSPA MEETING HELD ON**

Thursday 14th September 2017

<u>Agenda No</u>	<u>Present:</u>	<u>ACTION</u>
	Steve Taylor (ST), Andrew Cutler (AC), Wijendra Peiris (WP), Jo Woods (JW), Stephanie Atwood-Swann (SAS), Lucy Schofield (LS), Donald Smith (DS), Penny Calvert (PC), Duygu Riley (DR), Nicolette Beardsmore (NB), Faith Seaward (FS), Nicola Brettell Smith (NBS), Justin Moore (JM Bursar)	
1	Welcome: ST welcomed everyone to the meeting, especially Faith and Nicola as it was their first meeting.	
2	Apologies: Tamara Everington.	
3	School Update <ul style="list-style-type: none"> • JM advised that very sadly 2 brothers, both of whom attended BWS, have tragically died in a freak holiday accident, and thoughts are with their family. • The school budget is still tight, and the outcome of the National Funding Formula is awaited. The school should know more in April 2018. • Boys did very well at A level and almost all got their first choice of university. Well done. • GCSEs are harder to benchmark this year to the new 1-9 grading system, but the results were good. • 156 boys started in year 7 with 4 places available to be filled. • The Foundation continues to reach out to BOBs (Bishops Old Boys) and the community. 	
4	Treasurer Update <ul style="list-style-type: none"> • WP provided a financial update for the past 4 years and confirmed that the 2016/17 events did well, and that there is now £12,000 available to start the Minibus Appeal. • Hopefully additional funds will be raised in 2017/18 with Christmas Parking & the BWS Christmas fayre. • WP advised that £60 was passed to the school for Prize Giving. • The accounts have been finalised and will be sent to the auditors. • Handover to Phil Sheppard & Paul is required as WP has completed his time in post. 	WP
5	Minutes of Last Meeting on 27th June <ul style="list-style-type: none"> • It was noted that minutes were not available, but would be soon. 	JW
6	Founders Day <ul style="list-style-type: none"> • Founders day was a really good day and the fete went really well, helped in part by the fantastic weather. All printed programmes were distributed, attendance was good and there was a lovely atmosphere. • Boys who contributed fed back that they'd had a good time. • Over £1,600 was made. • Stall holders were discussed, and an idea put forward to charge a £20 non-refundable deposit at future events, as some did not turn up on the day. 	
7	Year 7 Smartie Tubes <ul style="list-style-type: none"> • A reminder has been sent to all Year 7 parents, with an extended return date of Friday 22nd September. • A reminder to be sent to Year 7 Tutors to remind the boys. • WP to pick up funds from the office on Friday, and will let people know if help is required counting 20ps, as several people offered help. 	WP JW WP
8	Minibus Appeal <ul style="list-style-type: none"> • JM agreed that an outside poster could be placed on the main gates to the school, so it can still be seen when the gates are closed. PC to review size of gates and investigate costs etc. • PC suggested that in due course the school might consider the M4 Minibus Centre, JM said he could take a look at their website (www.m4sales.co.uk/used-minibus-in-wiltshire). • PC to send updated Fill The Tank poster to JW for the BWSPA website pages. 	PC

	<ul style="list-style-type: none"> JW asked JM if larger posters of the potential minibuses being reviewed (minibus Lite) are available so that the BWSPA Notice Board can be updated. 	JM/JW
9	<p>Class Rep Update</p> <ul style="list-style-type: none"> Not discussed. Nikki Miles has passed on some completed 'Ways to Help BWSPA' forms and year 7 volunteer rep names to be forwarded to Mark Nixon and other names contacted and added to BWSPA mailing list. 	JW
10	<p>Future Fundraising Ideas</p> <ul style="list-style-type: none"> Quiz Night <ul style="list-style-type: none"> NB agreed Friday 10th November for the Quiz Night & to set questions. Andrew White has a perfectly good working PA system. PC agreed to create a flyer, given some content (NB) Christmas Fayre <ul style="list-style-type: none"> Penny Calvert agreed to be Co-ordinator for this year's Fayre WP to send previous stall holder details to PC. JW to send recent contacts to PC NM to send any recent details re enquiries to PC. PC to email potential stall holders. Christmas Parking <ul style="list-style-type: none"> JW to contact Sue Grant to see if she is available to assist with this as before. Dates proposed - Saturdays 18th & 25th November and 2nd, 9th & 16th December Waitrose Green Token Scheme <ul style="list-style-type: none"> LS to contact Waitrose re process. PC to assist with wording. All agreed it is great to have a specific fund raising challenge i.e. The Minibus Appeal. Christmas/Weekly Saturday Salisbury Market <ul style="list-style-type: none"> SAS to email JW with a contacts details (Steph). Weekly market application postponed to 2018. New 2 You Uniform <ul style="list-style-type: none"> No decision as yet re Saturday opening, but stall at Christmas Fayre would be good. JW to share poster with school re feedback and discuss potential option of 'remote buying'. Aviva Community Fund <ul style="list-style-type: none"> WP to investigate further details. Mums' & Sons' <ul style="list-style-type: none"> Discussion re potential 'Laser Tag to You' or a cookery/ bake off evening in March/April. <p>• BWSPA pages on the school website need to be updated.</p> <p>• Facebook continues to be updated by Penny.</p>	<p>NB/PC</p> <p>PC WP JW NM</p> <p>JW</p> <p>LS</p> <p>SAS/JW</p> <p>JW</p> <p>WP</p> <p>JW PC</p>
11	<p>Future Events/ Meeting:</p> <ul style="list-style-type: none"> The 5 Year 7 Skittles evenings at the Black Horse 17th Century Coaching Inn, West Tytherley, SP5 1NF http://www.theblackhorsepublichouse.co.uk/news.php are as follows: <ul style="list-style-type: none"> ➤ Saturday 23rd September (J) – WP & DR (WP to set up with the pub) ➤ Friday 29th September (M) – ST & AC ➤ Saturday 30th September (O) – ST & DR ➤ Friday 6th October (P) – JW & SAS ➤ Saturday 7th October (W) – WP & TE/Paul (WP to clear up with the pub) • WP to advise helpers. • JW to send reminder via Tutors to encourage attendance on some evenings. • Quiz Night – Friday 10th November • Christmas Car Parking – Saturdays 18th & 25th November and 2nd, 9th & 16th December. • Christmas Fayre – Saturday 2nd December. <p>Proposed dates (JW to confirm with the school) of future BWSPA meetings to be held at 7:00 – 8:30pm in the Sixth Form Common Room on:</p> <p>Thursday 12th October 2017</p>	<p>WP</p> <p>JW</p> <p>JW</p>

	Thursday 16th November 2017 (Annual General Meeting) Thursday 11th January 2018 Thursday 22nd February 2018	
14	AOB <ul style="list-style-type: none"> • PC requested that everyone shares BWSPA posts on Facebook to reach a wider on-line audience. • SAS discussed that the BWSPA could come under the Events Department as there could be a perceived 'PTA Fear' or that joining a PTA is not appealing, and people might be more encouraged to be part of an 'events team'. ST asked SAS to supply further information, and for this to be added to the agenda and considered at the next BWSPA meeting. 	
	There being no further business, the meeting ended.	
<p>Approved by the BWSPA on:</p> <p>Date: _____ and signed by _____ Chairperson</p>		