

NAME:

Writing

You can print this task and use it to note your 40 words as well

- Area: see Heading
- Purpose “Complaint letter”.
- Task Title: I’m never going to stay at that hotel again!

4 Travel and the wider world – Holidays and exchanges

Preparation: ---
Final Task (with notes): 60 minutes

Candidates aiming at A* - C grades need to produce **300 words**, use them all! It’s should be ok if you go *slightly* over the limit (but no more than 50 words).

Distribute the weight among the tasks /tenses evenly.

You can make **notes** to use in the final task – **no more than 40 words**: 5 bullet points of 8 words each, can include conjugated verbs.

You’ve been on holiday with your family but did not have an enjoyable experience in Spain.

Write a letter of complaint. The following points are suggestions of the information you can include:

1. Who you are and when you stayed at the campsite (or in the hotel/resort)
2. What you/your family liked about the campsite (or hotel/resort) and why (you can mention something you did there)
3. What the problem was and why it caused a problem for you/your family (e.g. showers did not work, too far from beach, restaurant was closed, swimming pool was not clean...)

You can also mention something you wanted to do and the problem which arose.

4. Plans for next year (return or not and why)
5. Suggest an improvement that the director should/could do to his hotel/campsite/..., or something that the hotel should/could have or needs (and why).

Have you included...? Then tick it up!

	(TICK)
present	
past: preterite + imperfect	
future plan references (inf. trigg.)	
connectives (<i>but, therefore, ...</i>)	
sequencers (stories: <i>first, then...</i>)	
different opinion phrases (“lo mejor...”)	
b-t-f verbs properly used!	
he/she/we	
tiene, hay, es, está, hace	
tenía, había, era, estaba, hacía	

YOUR 40 WORDS HERE, use some other piece of paper as draft:

- 1) write the word count at the end of your writing: it must be 300 words, few words up or down.
- 2) hand this sheet in, with all the bits in the table ticked up